

COLLEGE OF SOUTHERN IDAHO
Meeting of the Board of Trustees
November 18, 1968

CALL TO ORDER, PURPOSE, AND ATTENDANCE:

The Board of Trustees of the College of Southern Idaho Junior College District met in regular session on Monday, November 18, 1968 in the Executive Office of the College to conduct the regular business of the District and such other business as might lawfully come before the Board.

The meeting was called to order at 8 p.m. by Chairman Eldon Evans with the following named others present: Trustees Garrabrandt, Shields, and Blastock; Dr. James L. Taylor, H. W. Van Slyke, and Robert Alexander. Mr. Coleman was absent. Also in attendance were: members of the College of Southern Idaho Dormitory Housing Commission -- Michael P. Gray, Jack Russell, and Maurice Guerry Jr; Monte Davis representing J. Robert Tullis, CPA; Ed Jones and Ed Peterson of the Jones-Fehlberg and Peterson, Architects; and a visitor, Mr. Pat O'Marra.

REPORT OF THE ARCHITECTS:

Mr. Ed Jones presented an illustrated report of Phase II construction plans and specifications, calling particular attention to the estimated increase in construction costs from the time the first planning began until now -- from \$2,490,000 to \$2,595,000. He also submitted a well-supported plea for an increase of 1 per-cent in architect fees -- from 6 per-cent to 7 per-cent on cost of construction.

AUDIT REPORT ACCEPTED:

Having had the 1968 fiscal year audit under study since the October meeting, a MOTION was made by Mr. Garrabrandt, seconded by Mr. Blastock, that the 1968 Fiscal Year Audit Report be accepted and that the recommendations accompanying it be implemented as expeditiously as possible.

Being put to a vote, the Motion carried without dissent.

MINUTES OF THE PREVIOUS MEETING APPROVED:

After some questioning regarding the Board's action relative to Music 40, a MOTION was made by Mr. Shields, seconded by Mr. Blastock, that the Minutes of October 21, 1968 be approved as written.

Motion carried.

TREASURER'S REPORT:

The October report of the Treasurer was reviewed in detail and, upon MOTION by Mr. Blastock, seconded by Mr. Garrabrandt, approved and accepted as presented.

(A copy of said report attached to and made a part of these minutes.)

BILLS APPROVED FOR PAYMENT:

The October bills, covered by General Fund Vouchers #1 to #186, in the aggregate amount of \$74,658.63; and the October payroll in the gross amount

of \$63,841.35, were approved and/or confirmed for payment and issuance of the necessary checks authorized, upon MOTION by Mr. Shields, seconded by Mr. Blastock.

(A copy of the abstract of these bills and payroll is attached to and made a part of these minutes.)

STUDENT REQUEST FOR TRANSFER:

Joyce Bedke of Cassia County made written request for transfer to Boise College. Upon MOTION by Mr. Blastock, seconded by Mr. Shields, the Board of Trustees granted the request of Joyce Bedke from Cassia County for transfer to Boise College.

SHELTERED ANNUITIES:

Having had under study for two months the matter of provision for sheltered annuity plans to be made available to College of Southern Idaho personnel, the Board of Trustees -- upon MOTION by Mr. Shields, seconded by Mr. Blastock, adopted the following Resolution:

Resolution on Sheltered Annuities

Whereas, some of the employed personnel of the College of Southern Idaho have expressed the desire to participate in a "sheltered annuity" plan; and

Whereas, to do so requires consent of the employer because of the nature of handling the payroll procedures to result in a salary deduction for the involved employee in achieving participation in such a plan; and,

Whereas, employer participation is not required, and the only cost to the employer is that pertaining to a minimal of incidental bookkeeping activity;

Now Therefore Be It Resolved that the Board of Trustees of the College of Southern Idaho does hereby grant permission for employees of the College to enter into salary reduction agreements with said college for the purpose of purchasing tax-sheltered annuities, pursuant to the provisions of section 403 (B) of the Internal Revenue Code; and further, that it be specifically understood that the College assumes no legal responsibility to either the employee or the company providing the tax-sheltered annuity plan, other than what may be stipulated in the salary reduction agreement.

POLICY ON EMPLOYEE DISABILITY:

Chairman Evans asked if there is in effect at College of Southern Idaho, a policy relating to either temporary or permanent disability of an employee, or has there been any consideration of something. The College does have an 8-day earned annually sick leave credit which is without limit as to accumulation. Mr. Evans stated that there is insurance available at a reasonable cost, and suggested the matter be explored.

FINE ARTS CENTER:

Dr. Taylor informed the Board that the Jerome Recreation Association

has requested use of the Auditorium next February 7 and 8 for a 4-H event including a horse show. The particulars caused the Board some apprehension as to whether the facility could accommodate this kind of activity.

PERSONNEL:

Dr. Taylor recommended that Yvonne Brown be employed as clerk-bookkeeper in the Business Office at a salary of \$250.00 per month starting November 1968.

Upon MOTION by Mr. Blastock, seconded by Mr. Shields, the Board accepted Dr. Taylor's recommendation and approved the employment of Yvonne Brown.

NORTHWEST ASSOCIATION MEETING:

Dr. Taylor reminded the Board of this meeting scheduled for December 8-12 in Reno and the importance of attendance by some of the Trustees of College of Southern Idaho.

NOTICE OF ELECTION OF TRUSTEES:

A draft of a Notice of Election, for posting and publication, was submitted for Board review and approval. Upon MOTION by Mr. Blastock, seconded by Mr. Shields, the following Notice of Election was approved for publication and posting:

(A copy of said notice is attached to and made a part of these minutes)

CONTRACTOR'S "PUNCH LIST"

Ed Peterson reviewed his "punch list" of items yet to be done by the contractor before final acceptance can be made. He mentioned several items which cannot be done until next spring and that the contractors have agreed to this.

Dr. Taylor and Mr. Peterson agreed that the quarry tile in the first floor corridor of the Shields Academic Building is not satisfactory and some decision must be made as to what shall be done. The Board indicated that it would concur in whatever decision Dr. Taylor and the Architects agreed upon.

PHASE I AND II -- ARCHITECT FEES:

Ed Jones told the Board that the construction now being spoken of as Phase II was originally all included in Phase I; that time and circumstances have made it both advisable and necessary to separate from the construction now being completed, the Health and PE Building, the Dining Commons, and the Residence Hall, and redesignate them as Phase II. These were all included in the original agreement with the Architect.

He suggested further, that the architect fees be set up thusly: Health and P. E. Building -- 6 per-cent, Dining Commons and Residence Hall (HUD Project) -- 7 per-cent, site work and furnishings -- 8 per-cent.

The Board agreed that this suggested fee schedule is acceptable providing the Dormitory Housing Commission also finds it so; and acknowledged that it could not enter into an architect agreement for the HUD Project buildings, this being the responsibility of the Dormitory Housing Commission.

Attorney Alexander proposed that the dining commons and residence hall be deleted from the original contract with Jones-Fehlberg, since they are being covered in a new agreement between the Housing Commission and the Architect; this would automatically leave the Health and PE Building at the

6 per-cent fee figure. The Board concurred in this proposal.

ADJOURNMENT --

Nothing further needing attention at this meeting, adjournment was declared at 11:30 p.m.

Secretary H. W. Van Slyke

APPROVAL: 12/16/68

Chairman Edwin V. Evans

College of Southern Idaho

Junior College District

NOTICE OF ELECTION OF TRUSTEES

Notice is hereby given that an election of trustees will be held in the College of Southern Idaho Junior College District, Twin Falls and Jerome Counties, Idaho, on Tuesday, December 17, 1968, for the purpose of electing two (2) trustees to serve for 6-year terms on the Board of Trustees of said district. Nominating petitions must be signed by at least five (5) qualified electors of said district and filed with the clerk of the Board of Trustees not later than November 30, 1968.

Polling places for said election shall be as listed below:

Jerome Jr. High (North Hall - Near the Audio Visual Room)
Hazelton Grade School
Buhl Fire Station
Buhl High School (Downstairs Lobby - Next to Gymnasium)
Methodist Church (Basement), Castleford, Idaho
Filer Jr. High
Hansen High School
Hollister Grade School
Kimberly Jr. High (Guidance Room)
Murtaugh High School
Area Vocational School, 1300 Kimberly Road, Twin Falls, Idaho
Morningside Grade School, Twin Falls, Idaho
Twin Falls County Court House
Fine Arts Center (Public Lobby), College of Southern Idaho Campus

The polls for said election shall be open from 12:00 Noon until 8:00 PM on December 17, 1968.

Persons desiring to vote at said election must be qualified electors under the general election laws of the State; be a parent or guardian of a child or children under 21 years of age living in said district; be a resident of the said college district; or a taxpayer on real or personal property situate in said district, or the spouse of such taxpayer.

Conduct of said election shall be pursuant to statutory provisions governing school district elections.

This notice given by Order of the Board of Trustees of College of Southern Idaho Junior College District on November 18, 1968.

H. W. Van Slyke
Secretary, Board of Trustees
College of Southern Idaho
Junior College District

Publication: November 21 and 28, 1968