

COLLEGE OF SOUTHERN IDAHO
JUNIOR COLLEGE DISTRICT
TWIN FALLS, IDAHO 83301
REGULAR MEETING OF THE BOARD OF TRUSTEES
NOVEMBER 16, 1970

CALL TO ORDER: 8:00 P.M.

PRESIDING: John R. Coleman

PLACE: College of Southern Idaho Administration Offices.

PURPOSE: To conduct the regular business of the District and the College, and such other as may lawfully come before the Board.

ATTENDANCE: Trustees: John Coleman, John Garrabrandt, Robert Blastock, James Shields, and Eldon Evans.
Administration: Dr. James Taylor, Secretary Herb Van Slyke, Attorney Bob Alexander.
News Media: Lee Tremaine, Times-News; and Annette Jenkins, Statesman.

MINUTES: Motion was made by Mr. Evans, seconded by Mr. Shields, and carried, that the Minutes of the Board Meeting of October 19, 1970, be approved as written.

TREASURER'S REPORT: Motion was made by Mr. Blastock, seconded by Mr. Shields, that the October Report of the Treasurer be approved and accepted as submitted.
MOTION carried.
(Copy attached hereto.)

BILLS PAID, FUND TRANSFERS APPROVED, PAYROLLS ACKNOWLEDGED: Upon MOTION by Mr. Evans, seconded by Mr. Blastock, the Board approved for payment October bills totalling \$43,865.91, fund transfers of \$8,436.27, and acknowledged the October payrolls: regular \$85,516.10, work-study \$11,177.10.
(Copy of Abstract attached hereto.)

PERSONNEL EMPLOYED: Dr. Taylor recommended the employment of Mrs. Judith Roberts as Director of our RN Program at \$1,000.00 per month starting with November, 1970.

Upon MOTION by Mr. Evans, seconded by Mr. Garrabrandt, the Board concurred in the recommendation.

TRUSTEE ELECTION: RESOLUTION RE: DATE: Upon MOTION by Mr. Blastock, seconded by Mr. Evans, the Board adopted the following resolution:

RESOLUTION

WHEREAS, Section 33-2106 Idaho Code provides that elections of Trustees for Junior College District in Idaho shall be held biennially in even-

numbered years, and on such uniform day of such uniform month as the Board of Trustees shall determine; and,

WHEREAS, the 1966 and 1968 Elections of Trustees for the College of Southern Idaho Junior College District were held on the third Tuesday of December of each of those years; and,

WHEREAS, the third Tuesday of December appears to be a convenient and proper time for said elections;

NOW THEREFORE BE IT RESOLVED that, commencing with said election for 1970, Elections for Trustees of the College of Southern Idaho Junior College District shall be held on the third Tuesday of December on even-numbered years.

RE: 1970 TRUSTEE ELECTION: The Board reviewed the particulars of this election which will occur on December 15, and is in agreement that judges of election shall be paid \$12.00 each, plus mileage for the one who brings the supplies back to the CSI office; and that if necessary a \$10.00 fee may be paid for space for polling places in non-public buildings.

NEILSEN & MILLER REQUEST TIME EXTENSION: Dr. Taylor told the Board that Neilsen & Miller Construction Co., prime contractor for Phase 3, has requested a 32-day extension of time for substantial completion of the contract on the Multi-Use Building and Residence Hall. The request is based on the fact of a 12-day strike by the glaziers, and a 20-day delay on delivery of acoustical tile because of difficulties at the factory.

A MOTION was made by Mr. Blastock, seconded by Mr. Garrabrandt, and carried, that the Board of Trustees of the College of Southern Idaho Junior College District grant the request of Neilsen & Miller Construction Co. and extend the time for substantial completion of Phase 3 construction thirty-two (32) days from November 26, 1970.

ENCYCLOPAEDIA BRITANNICA - MICRO BOOKS: College of Southern Idaho Director of Libraries has proposed that the College avail itself, for its Library, of a 20,000 volume Library of American Civilization in microbook. A full 750 page volume is on a single 3x5 microfiche card.

The purchase price, under an introductory pre-publication offer, is \$21,500. The alternative to an outright purchase is a 5-year lease arrangement, which may be terminated at the end of any anniversary, at a monthly rental of \$375.00. If the lease runs its full course of 60 months at \$375 per month, the full set of microbooks mentioned above becomes the property of the College. The microfilmed books may be read by use of a \$135.00 reader. The lease period is proposed to start as of November, 1970.

Dr. Taylor recommended that the College enter into the proposed lease agreement.

Thereupon a MOTION was made by Mr. Garrabrandt, seconded by Mr. Blastock, that the College of Southern Idaho enter into a lease-purchase arrangement

as hereinabove proposed, subject to termination at any anniversary date of the agreement.

Being put to a vote, the motion was declared carried.

EDUCATIONAL TV: Dr. Taylor informed the Board that many of the details for acquisition of KBOI Channel 13 TV by the College have been worked out. KMVT has been sold. Federal funds are available, three to one of local funds. Vocational education could be the prime user of Channel 13 if acquisition is accomplished.

FOOD SERVICE FOR CSI; SAGA CHOSEN: Dr. Taylor reviewed details of food service contracts which have been offered to the College; he recommended the Saga proposal be accepted and the contract awarded to it.

Upon MOTION by Mr. Evans, seconded by Mr. Blastock, the Board of Trustees accepted the proposal made by Saga for the food services concession to be conducted in the CSI Student Union Building effective on or about January 1, 1971, and authorized the entering into of a contract with Saga for the desired food service; that said contract shall be for a one-year period subject to renewal from year to year.

(A copy of the resume of the food service proposals is attached hereto.)

ROOM AND BOARD SCHEDULE AND FEES: A schedule of room and board fees for residency in the new CSI Dormitory and board in the new Student Union Dining Facilities was submitted by Dr. Taylor along with some comparisons with other colleges.

Upon MOTION of Mr. Blastock, seconded by Mr. Evans, and carried, the Board ok'd the following fee schedule on room and board for the 1971 spring semester:

Room	Double occupancy	\$114 per semester	\$228 two semesters
Room	Single occupancy	144 per semester	288 two semesters
Board	7-day meal ticket	238 per semester	476 two semesters
	19 meals per week		
Board	5-day meal ticket	208 per semester	416 two semesters
	15 meals per week		

Comparisons with other colleges are:

Boise College	2 semesters	Double Room	7-day room & board	\$840
ISU	"	"	"	780
U of I	"	"	"	714
NIJC	"	"	"	870
Lewis & Clark	"	"	"	806
CSI	"	"	"	704

OPEN HOUSE SCHEDULED FOR NOVEMBER 29 on HEALTH & PE BUILDING: Dr. Taylor announced that arrangements are virtually completed for the dedication of the H & PE Building and open house to include it and it and the Phase I buildings will be held from 2 PM until 5 PM on November 29.

CONSTRUCTION PROGRESS REPORT: Dr. Taylor indicated pleasure in what he sees in the new buildings the College is getting, even though construction on Phase 3 is behind schedule. He said it appears systems balancing may start in a week or ten days; this procedure takes about two weeks.

LEGISLATORS AND BOARD OF REGENTS: December 18 is the date set for a legislative luncheon at the Holiday Inn in Twin Falls, in which Area Legislators are being invited to join with the Board of Regents in an examination of legislative needs for Higher Education.

ATTORNEY ALEXANDER: He reported the Court has denied the William Anderson claim.

TRUSTEE DELEGATE TO AAJC MEET IN WASHINGTON, DC.: Upon MOTION by Mr. Blastock, seconded by Mr. Shields, Trustee John Garrabrandt was named as official delegate of the College of Southern Idaho to the annual meeting of the AAJC next February 28 thru March 6, 1971, in Washington, D. C.

Voting on the Motion was: Blastock, Shields, Garrabrandt--YES; Evans and Coleman--NO.

Dr. Taylor will also be attending this meeting.

HUD BOND SALE: It was noted the Bond Sale is currently scheduled for November 24 in Portland.

NORTHWEST AJC MEETING IN PORTLAND: Upon MOTION by Mr. Garrabrandt, seconded by Mr. Evans, Dr. Taylor was authorized to attend the Regional Meeting of NWAJC in Portland in early December.

AUDIT REVIEW, DECEMBER 1: The Board scheduled a special meeting for Tuesday, December 1 at 12:00 noon in the Holiday Inn to review the 1970 FY Audit Report by J. Robert Tullis.

ADJOURNMENT: Nothing further appearing for Board consideration, adjournment was declared at 10:15 P.M.

Secretary A.W. Van Slyke

APPROVAL: December 21, 1970

Chairman John R. Coleman

Proposal A
Management Fee Basis
Capitol Food Service, Inc.

1. Cost of food served and inventory of food.
2. Cost of all services.
3. Cost of direct labor.
4. Cost of workmen's compensation on direct labor.
5. Cost of unemployment compensation on direct labor.
6. Cost of employer's share of social security.
7. Cost of workmen's compensation insurance on direct labor.
8. All overhead expenses which include \$9,000.00 per year for resident manager, plus any and all labor taxes, plus meals for the manager.
9. Capitol Food Service administrative charge, 3% on gross income.
10. Capitol Food Service profit, 5% on gross income.

Proposal B
Management Fee Basis
ARA Slater, Inc.

1. All labor costs.
2. All food costs.
3. Cost of all services.
4. Cost of workmen's compensation.
5. Cost of employer's share of social security.
6. Cost of company's fringe benefit program.
7. Cost of direct expenses (manager's salary plus meals).
8. Cost of administrative overhead, 7.42%.
9. Cost of management fee, 6.30%.

When the annualized cost of operation reaches \$150,000.00

Item eight will be 6% of gross

Item nine will be 5% of gross

Proposal C
All Cost Plus 6%
Saga Foods

1. Cost of raw foods.
2. Cost of salaries, including workmen's compensation.
3. Cost of all payroll taxes.
4. Cost of cooking and cleaning supplies.
5. Cost of direct expense.
6. Cost of supervisory services (actual expenses incurred and submitted to the College for approval with a specified limitation.).
7. Corporate overhead costs (not to exceed 6% of the total expenses of the College food service).