

COLLEGE OF SOUTHERN IDAHO
JUNIOR COLLEGE DISTRICT
BOARD OF TRUSTEES MEETING

MONDAY, FEBRUARY 23, 1987
CSI BOARD ROOM
5:30 p.m.

AGENDA

MINUTES
TREASURER'S REPORT
NEW BUSINESS
OLD BUSINESS
PRESIDENT'S REPORT:
Legislative Update

COLLEGE OF SOUTHERN IDAHO
JUNIOR COLLEGE DISTRICT
BOARD OF TRUSTEES MEETING
FEBRUARY 23, 1987

CALL TO ORDER: 5:30 p.m.

PRESIDING: LeRoy Craig

ATTENDING: Trustees: LeRoy Craig, Dr. Charles Lehrman, Bill Babcock,
Robert Blastock, and Dr. Thad Scholes

College Administration: Gerald R. Meyerhoeffer, President
Karl L. Black, Secretary-Treasurer
Annette Jenkins, Public Information Officer
Dr. Orval Bradley, Vocational Dean
Bob McManaman, Physical Plant Director
Dr. Roy Strawser, Academic Dean
Dr. Mike Glenn, Assistant to the President
Dr. Joan Edwards, Dean of Planning,
Research, and Development

Visitors: Times-News: Bart Jansen
KLIX: Jerry Marcantonio
KMVT: Ken Rickey and photographer

MINUTES OF JANUARY 1987 were approved as written on MOTION by Mr. Babcock.
Affirmative vote unanimous.

TREASURER'S REPORT for January 1987 was accepted upon MOTION by Dr. Lehrman.
Affirmative vote unanimous.

DISBURSEMENTS included vouchers #1 through #292 and #501 through #619 and #701
through #706 totaling \$1,924,964.46.

| | | |
|------------------------|------------|--------------|
| January payrolls were: | Regular | \$559,855.68 |
| | Work Study | \$ 13,819.61 |

A MOTION by Dr. Scholes approved the disbursements and transfer
of funds and acknowledged the January payrolls. Affirmative vote unanimous.

BIDS: A bid for sheet metal work to retrofit the Fine Arts and Physical Education
Buildings was awarded Scottpolar Corporation at \$12,972 on MOTION
by Dr. Scholes. Affirmative vote unanimous.

Bids to furnish welding equipment to the college was awarded to Norco
of Twin Falls at a low bid of \$33,566.24 on MOTION by Dr. Lehrman.
Affirmative vote unanimous.

SURPLUS PROPERTY: The attached resolution on surplus property was approved
on MOTION by Dr. Lehrman. Affirmative vote unanimous.

BOARD RETREAT: Chairman LeRoy Craig and other trustees expressed their satisfaction
with the board retreat held the previous weekend. Indications were
that it was very valuable to all concerned and should be held at least
once a year.

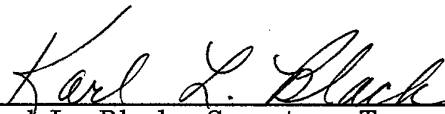
PRESIDENTS REPORT:

1. A postcard from Dr. Strobe, who is on sabbatical in South America, was read to the board.
2. Fran Tanner has published her third book. This one is entitled, Reader's Theatre Fundamentals.
3. President Meyerhoeffer handed out a report on the Career Placement Center.
4. Dr. Lou Bender, an external evaluator on our Title III grant, was here doing an evaluation recently. The results of his evaluation were very positive.
5. Some of the college administration and a North Idaho College delegation had lunch with the area legislators last week. Some of us will spend a couple of days in Boise this week. Chairman of the Joint Finance Appropriations Committee has indicated that they will start setting budgets.
6. A meeting was held this morning to determine how tickets would be handled for the Regional Tournament. The tickets will go on sale March 4 at 8 a.m. in the gymnasium.

CHAIRMAN CRAIG expressed appreciation for having a winning team, but indicated that it is more than just a winning team. It is a team that is fun to watch and has a high-quality of individuals representing the team.

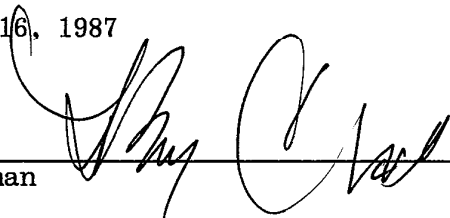
PRESIDENT MEYERHOEFFER recommended to the board that we have the secretary-treasurer write a letter to President Higbee and President Christensen expressing our gratitude for their hospitality.

ADJOURNMENT was declared at 6:08 p.m.



Karl L. Black, Secretary-Treasurer

APPROVED March 16, 1987



Chairman

COLLEGE OF SOUTHERN IDAHO
 JUNIOR COLLEGE DISTRICT
 PUBLIC FUNDS REPORT FOR JANUARY 1987

GENERAL FUND - Idaho First National Bank

| | | |
|---|-------------|-------------|
| Beginning Balance, January 1, 1987 | | \$ 285,687 |
| Funds Provided By: | | |
| Receivables | \$ 28,477 | |
| Payables | 129,617 | |
| State Appropriation | 160,000 | |
| Liquor Fund Revenue | 37,500 | |
| Tax Revenue | 1,328,433 | |
| Tuition and Fees | 411,714 | |
| Interest Income | 5,653 | |
| Rental Income | 783 | |
| Sales and Fees of Instructional Departments | 18,885 | |
| State Grants | 49,092 | |
| Federal Grants | 18,860 | |
| Private Grants | 27,484 | |
| Miscellaneous Revenue | 481 | |
| Funds Provided | \$2,216,979 | \$2,216,979 |
| Funds Applied To: | | |
| Investments | \$1,400,000 | |
| Payroll | 559,856 | |
| Disbursements | 387,064 | |
| Funds Applied | \$2,346,920 | \$2,346,920 |
| Total in Account, January 31, 1987 | | \$ 155,746 |

Public Fund Report
 January 31, 1987
 Page 2

IMPREST FUND - Twin Falls Bank & Trust

| | | |
|----------------------------------|--------------|------------------|
| Beginning Balance | | \$ 1,931.13 |
| Deposits | +\$ 2,790.48 | |
| Checks Issued | - 4,465.17 | |
| Bank Balance at January 31, 1987 | | <u>\$ 256.44</u> |

BOND & INTEREST SINKING FUND - First Security Bank

| | | |
|--|--------------|--------------------|
| Beginning Balance | | \$ 1,186.24 |
| Deposits | +\$ 5,089.87 | |
| Checks Issued | -0- | |
| Balance, exclusive of Invested Funds at January 31, 1987 | | <u>\$ 6,276.11</u> |

PLANT FACILITIES RESERVE FUND - First Security Bank

| | | |
|--|--------------|---------------------|
| Beginning Balance | | \$ 41,866.95 |
| Deposits | +\$ 1,038.75 | |
| Checks Issued | -0- | |
| Balance, exclusive of Invested Funds at January 31, 1987 | | <u>\$ 42,905.70</u> |

AREA IV-IOOA - Idaho First National Bank

| | | |
|----------------------------------|--------------|----------------------|
| Beginning Balance | | \$ 76,876.17 |
| Deposits | +\$ -0- | |
| Checks Issued | - 101,975.32 | |
| Bank Balance at January 31, 1987 | | <u>\$(25,099.15)</u> |

EDPMTS FUND - Twin Falls Bank & Trust

| | | |
|----------------------------------|---------------|--------------------|
| Beginning Balance | | \$ 13,378.73 |
| Deposits: U.S. Treasury | +\$450,001.00 | |
| State of Idaho - SSIG | + 9,313.63 | |
| Pell Grant Repayment | + 214.24 | |
| Institutional Contributions | + 4,525.03 | |
| Checks Issued: Pell Grants | - 378,560.00 | |
| NDSL | - 19,766.25 | |
| EOG | - 42,446.25 | |
| SSIG | - 11,275.00 | |
| CWSP | - 11,884.19 | |
| Special Grants | - 11,672.59 | |
| Fund Balance at January 31, 1987 | | <u>\$ 1,828.35</u> |

INVESTED FUNDS

| <u>FUND</u> | <u>KIND</u> | <u>MATURITY</u> | <u>COST</u> |
|---|-------------|-----------------|--------------------|
| General Fund | TCD | 02-24-87 | \$ 100,000 |
| General Fund | TCD | 02-24-87 | 200,000 |
| General Fund | TCD | 02-26-87 | 200,000 |
| General Fund | TCD | 02-26-87 | 200,000 |
| General Fund | TCD | 02-26-87 | 200,000 |
| General Fund | TCD | 03-17-87 | 200,000 |
| General Fund | TCD | 03-17-87 | 200,000 |
| General Fund | TCD | 03-26-87 | 200,000 |
| General Fund | TCD | 03-26-87 | 200,000 |
| General Fund | TCD | 03-26-87 | 200,000 |
| General Fund | TCD | 04-21-87 | 200,000 |
| Plant Facilities Reserve Fund | TCD | 02-06-87 | 200,000 |
| Bond & Interest Sinking Fund | TCD | 02-06-87 | <u>105,500</u> |
| <u>TOTAL INVESTED FUNDS AT JANUARY 31, 1987</u> | | | <u>\$2,405,500</u> |

COLLEGE OF SOUTHERN IDAHO
 JUNIOR COLLEGE DISTRICT
 NON-PUBLIC FUNDS REPORT FOR JANUARY 1987

CSI BOOKSTORE - Twin Falls Bank & Trust

| | | |
|--|---------------|--------------|
| Beginning Balance | | \$ 76,545.56 |
| Receipts from Sales | +\$124,084.62 | |
| Checks Issued | - 5,180.23 | |
| Bank Balance at January 31, 1987 | | \$195,449.95 |
| Cash on Hand (Used Book A.C., Reg., & Annex) | | 400.00 |
| Total in Account at January 31, 1987 | | \$195,849.95 |

STUDENT ASSOCIATION FUND - Twin Falls Bank & Trust

| | | |
|---|--------------|--------------|
| <u>Regular Account</u> | | |
| Beginning Balance | | \$ 43,014.80 |
| Deposits | +\$ 8,706.73 | |
| Checks Issued | - 13,541.75 | |
| Account Balance at January 31, 1987 | | \$ 38,179.78 |
| <u>Special Events-Honors Program</u> | | |
| Beginning Balance | | \$ 18,993.17 |
| Deposits | +\$ 1,063.87 | |
| Checks Issued | -0- | |
| Account Balance at January 31, 1987 | | \$ 20,057.04 |
| Bank Balance (Student Ass'n.) at January 31, 1987 | | \$ 58,236.82 |

VARSITY ATHLETICS - Idaho First National Bank

| | | |
|--------------------------------------|---------------|-------------|
| Beginning Balance | | \$ 8,832.91 |
| Deposits | +\$ 20,189.57 | |
| Checks Issued | - 24,408.62 | |
| Bank Balance at January 31, 1987 | | \$ 4,613.86 |
| Cash on Hand (Bus. Off.) | | 500.00 |
| Total in Account at January 31, 1987 | | \$ 5,113.86 |

DORMITORY HOUSING COMMISSION - First Interstate Bank

| | | |
|--------------------------------------|---------------|--------------|
| Beginning Balance | | \$ 75,360.68 |
| Deposits | +\$ 80,657.25 | |
| Checks Issued | - 48,522.82 | |
| Bank Balance at January 31, 1987 | | \$107,495.11 |
| Cash on Hand | | 150.00 |
| Total in Account at January 31, 1987 | | \$107,645.11 |

CSI AGGIES - Idaho Bank & Trust

| | | |
|--------------------------------------|--------------|--------------|
| Beginning Balance | | \$ 11,231.31 |
| Deposits | +\$ 4,133.23 | |
| Checks Issued | - 1,556.00 | |
| Bank Balance at January 31, 1987 | | \$ 13,808.54 |
| Cash on Hand | | 100.00 |
| Total in Account at January 31, 1987 | | \$ 13,908.54 |

COLLEGE OF SOUTHERN IDAHO
Physical Plant Department

M E M O R A N D U M

TO: President Meyerhoeffer
Karl Black
Board of Trustees

FROM: Don Buettner **RB**

DATE: February 10, 1987

RE: BIDS ON SHEETMETAL WORK TO RETROFIT THE FINE ARTS & PHYSICAL EDUCATION BUILDINGS

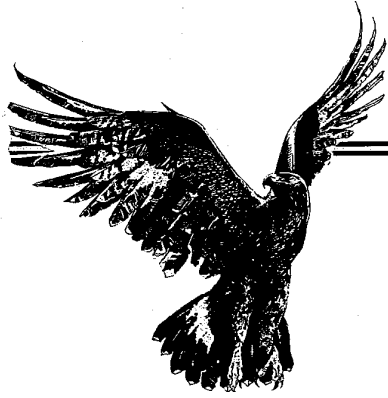
Bids were opened at 2:00 p.m. February 5, 1987 for supplying and installing sheetmetal for retrofitting the Fine Arts and Physical Education Buildings with geothermal water.

Three bids were received as follows:

| | |
|----------------------------|-----------|
| Magic Valley Refrigeration | \$17,900. |
| Sawtooth Sheetmetal | 15,984. |
| Scottpolar Corporation | 12,972. |

Preliminary estimated cost was \$15,000. Low bid by Scottpolar met specifications and was under estimate. I recommend that their bid be accepted.

Scottpolar's Public Works' License No. is 5628-AAA-4(28).



COLLEGE of SOUTHERN IDAHO

JUNIOR COLLEGE DISTRICT P.O. Box 1238 315 Falls Avenue Twin Falls, Idaho 83301

February 18, 1987

President Jerry Meyerhoeffer
Dr. Orval L. Bradley
College of Southern Idaho
P.O. Box 1238
Twin Falls, ID 83301

Dear President Meyerhoeffer:

SUBJECT: Acceptance of Welding Bids

After careful consideration in review of all welding bids from Gem State Welders, Norco Welding, and Whitmore Oxygen Company, we recommend to accept the low bid being that from Norco Welding.

Thank you.

Sincerely,

David White, Director
Trade & Industrial Division

Bill Matlock, Instructor
Welding Program

DW:st

Enclosure

CC: Dr. Neil Cross
Mr. Karl Black

SEE OTHER SIDE OR ATTACHMENT

BID COMPARISON ON WELDING EQUIPMENT

| | <u>14 TUNGSTEN INERT GAS WELDERS</u> | <u>1 ARGON REGULATOR</u> | <u>8 METAL INERT GAS WELDERS</u> | <u>2 PORTABLE CUTTING MACHINES</u> | <u>TOTAL BID</u> | <u>TRADE-IN</u> | <u>NET BID</u> |
|-------------------|--|------------------------------|--------------------------------------|--|------------------|-----------------|----------------|
| GEM STATE WELDERS | \$26,029.50 | \$60.50 | \$12,310.00 | \$1,589.00 | \$40,489.00 | \$1,900.00 | \$38,589.00 |
| WHITMORE OXYGEN | 24,074.40 | 48.70 | 13,529.60 | 1,923.34 | 39,576.04 | 4,075.00 | 35,501.04 |
| NORCO | 23,902.76 | 38.50 | 14,291.52 | 2,333.46 | 40,566.24 | 7,000.00 | 33,566.24 |

RESOLUTION

"BE IT RESOLVED by the Governing Board, OR by the Chief Administrative Officer of those organizations which do not have a governing board, and hereby ordered that the official(s) and/or employee(s) whose name(s), title(s), and signature(s) are listed below shall be and is (are) hereby authorized as our representative(s) to acquire federal surplus property from the Idaho State Bureau of Surplus Property under the Terms and Conditions listed on the reverse side of this form."

| NAME (Print or type) | TITLE | SIGNATURE |
|-------------------------|---------------------|-----------|
| Gerald R. Meyerhoeffer | President | |
| Karl L. Black | Dean of Finance | |
| Orval Bradley | Vocational Dean | |
| Neil Cross | Assistant Voc. Dean | |
| David White | Program Director | |
| Rick Parker | Program Director | |

PASSED AND ADOPTED this 23rd day of February, 19 87, by the Governing Board of

by the following vote: Ayes: 5; Noes: 0; Absent: _____.

Karl L. Black

, Clerk of the Governing Board of

College of Southern Idaho do hereby certify that the foregoing is a full, true, and correct copy of a resolution adopted by the Board at a regular meeting thereof held at its regular place of meeting at the date and by the vote above stated, which resolution is on file in the office of the Board.

College of Southern Idaho

Name of organization

P. O. Box 1238

Mailing address

Twin Falls

Twin Falls

83303

City

County

ZIP Code

(Signed) Karl L. Black

OR

AUTHORIZED this _____ day of _____, 19 _____, by:

 Name of chief administrative officer

 Title

 Name of organization

 Mailing address

 City

 County

 ZIP Code

(Signed) _____

RESOLUTION

"BE IT RESOLVED by the Governing Board, OR by the Chief Administrative Officer of those organizations which do not have a governing board, and hereby ordered that the official(s) and/or employee(s) whose name(s), title(s), and signature(s) are listed below shall be and is (are) hereby authorized as our representative(s) to acquire federal surplus property from the Idaho State Bureau of Surplus Property under the Terms and Conditions listed on the reverse side of this form."

| NAME <small>(Print or type)</small> | TITLE | SIGNATURE |
|--|--------------------------|-----------|
| Jim Woods | Museum Director | |
| Robert McManaman | Physical Plant Director | |
| Roy Strawser | Academic Dean | |
| Gerald Beck | Director-Continuing Ed. | |
| Jim Evans | Program Director | |
| Mike Glenn | Assist. to the President | |

PASSED AND ADOPTED this 23rd day of February, 19 87, by the Governing Board of

by the following vote: Ayes: 5; Noes: 0; Absent: 0.

Karl L. Black, Clerk of the Governing Board of

College of Southern Idaho do hereby certify that the foregoing is a full, true, and correct copy of a resolution adopted by the Board at a regular meeting thereof held at its regular place of meeting at the date and by the vote above stated, which resolution is on file in the office of the Board.

College of Southern Idaho
Name of organization
P. O. Box 1238
Mailing address
Twin Falls Twin Falls 83303
City County ZIP Code

(Signed) Karl L. Black

OR

AUTHORIZED this _____ day of _____, 19 _____, by:

| | |
|--|----------------|
| Name of chief administrative officer | Title |
| Name of organization | |
| Mailing address | |
| City County ZIP Code | (Signed) _____ |

State of Idaho
Bureau of Federal Surplus Property
P.O. Box 7414, Boise ID 83707
BSP Form No. 4 (4-82) DPD 6-82

NONDISCRIMINATION ASSURANCE

Assurance of Compliance with GSA Regulations under Title VI of the Civil Rights Act of 1964, Section 606 of Title VI of the Federal Property and Administrative Services Act of 1949, as amended, Section 504 of the Rehabilitation Act of 1973, as amended, Title IX of the Education Amendments of 1972, as amended, and Section 303 of the Age Discrimination Act of 1975.

College of Southern Idaho, hereinafter called the "donee", hereby
(name of Donee)

agrees that the program for or in connection with which any property is donated to the donee will be conducted in compliance with, and the donee will comply with and will require any other person (any legal entity) who through contractual or other arrangements with the donee is authorized to provide services or benefits under said program to comply with, all requirements imposed by or pursuant to the regulations of the General Services Administration (41 CFR 101-6.2. or 101-8) issued under the provisions of Title VI of the Civil Rights Act of 1964, Section 606 or Title VI of the Federal Property and Administration Services Act of 1949, as amended, Section 504 of the Rehabilitation Act of 1973, as amended, Title IX of the Education Amendments of 1972, as amended, and Section 303 of the Age Discrimination Act of 1975, to the end that no person in the United States shall on the grounds of race, color, national origin, sex or age, or that no otherwise qualified handicapped person shall solely by reason of, or be subjected to discrimination under any program or activity for which the donee received Federal assistance from the General Services Administration; and Hereby Gives Assurance That it will immediately take any measures necessary to effectuate this agreement.

The donee further agrees that this agreement shall be subject in all respects to the provisions of said regulations; that this agreement shall obligate the donee for the period during which it retains ownership or possession of any such property; that the United States shall have the right to seek judicial enforcement of this agreement; and, this agreement shall be binding upon any successor in interest of the donee and the word "donee" as used herein includes any such successor in interest.

Dated February 23, 1987

COLLEGE OF SOUTHERN IDAHO

Donee

By George R. Muehlenberg PRESIDENT
(President/Chairman of the Board or
comparable authorized official)

P. O. Box 1238

Twin Falls,

Idaho 83303

Donee Mailing Address