

COLLEGE OF SOUTHERN IDAHO  
JUNIOR COLLEGE DISTRICT

BOARD OF TRUSTEES MEETING  
MONDAY, AUGUST 15, 1988

CSI BOARD ROOM  
5:30 p.m.

a g e n d a

MINUTES  
TREASURER'S REPORT  
NEW BUSINESS  
OLD BUSINESS  
PRESIDENT'S REPORT:  
Plant Facilities Levy  
AACJC Futures Report  
CSI Update--Campus  
Burley  
Budget Hearings

COLLEGE OF SOUTHERN IDAHO  
JUNIOR COLLEGE DISTRICT  
BOARD OF TRUSTEES MEETING  
AUGUST 15, 1988

CALL TO ORDER: 5:30 p.m.

PRESIDING: LeRoy Craig

ATTENDING: Trustees: LeRoy Craig, Dr. Charles Lehrman, Bill Babcock,  
and Dr. Thad Scholes

College Administration: Gerald R. Meyerhoeffer, President  
Karl L. Black, Secretary-Treasurer  
Dr. Michael Glenn, Assistant to the President  
Dr. Roy Strawser, Academic Dean  
Dr. Joan Edwards, Dean of Planning, Research,  
and Development  
Annette Jenkins, Public Information Officer  
Dr. Neil Cross, Assistant Vocational Dean

Visitors: Times-News: Nils Nokkentved  
KTFI: Chad Miller

MINUTES OF AUGUST 8 AND JULY 14 were approved as written on MOTION  
by Dr. Lehrman. Affirmative vote unanimous.

REVENUE REPORT FOR JULY was accepted upon MOTION by Mr. Babcock.  
Affirmative vote unanimous.

DISBURSEMENTS include vouchers #1 through #358 and #501 through #630 and  
#701 through #705 totaling \$1,974,658.18.

July payrolls were: Regular	\$670,199.45
Work Study	\$ 20,564.28

A MOTION by Dr. Scholes approved the disbursements and fund  
transfers and acknowledged the July payrolls. Affirmative vote  
unanimous.

TAX LEVY: The 1989 property tax levy of \$2,388,000 for the FY 89 budget  
year was approved on MOTION by Mr. Babcock. Affirmative vote  
unanimous.

LAUTERBACH TRUST: A resolution naming the CSI Foundation to administer  
all distributions from the Lauterbach Trust was passed on MOTION  
by Dr. Lehrman. Affirmative vote unanimous.

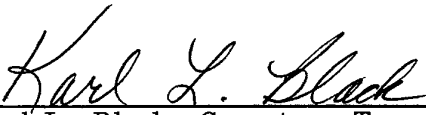
BIDS: The following bids were awarded on MOTION by Dr. Lehrman:

1. An Allen Digital Organ to Dunkley Music \$37,516 to be taken  
from the Plant Facilities Reserve.
2. A wheel alignment system to General Motors Deal Equipment  
Company for \$18,633.87.
3. A Xerox 1075 to Harvey's \$1200 per month on a 60 month lease-  
purchase.

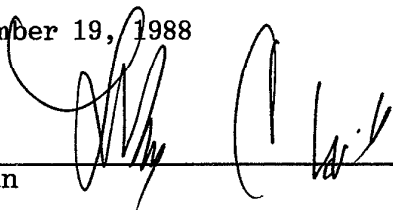
PRESIDENT'S REPORT: President Meyerhoeffer reported the following:

1. An AACJC report was reviewed for the board indicating areas of focus for community colleges.
2. A report was given on the week spent in Vail, Colorado, with 50 other community college presidents.
3. Announcement was made of a grant received from the Federal Government for the Southern Idaho Development Center. Dr. Mike Glenn was commended for his part in acquiring the grant.
4. Continuing Education program has occupied the Mini-Cassia Center Building. We are starting to equip the classrooms.
5. On September 14 the FY 90 budget will be presented to the State Board of Education. Jim Woods has been asked to attend and report on the Herrett Museum activities.
6. Karl Black has been asked to research the possibility of providing better health insurance for retirees.
7. The next ten days are very heavily scheduled for meetings on the plant facilities election.
8. Letters of commendation are to be written to Bob Lowder, Ralph Jones, and Rita Larom for receiving awards for outstanding vocational programs in the state.

ADJOURNMENT declared at 6:01 p.m.

  
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Karl L. Black, Secretary-Treasurer

APPROVED: September 19, 1988

  
\_\_\_\_\_  
Chairman

MEMO

TO: BOARD OF TRUSTEES  
FROM: KARL L. BLACK  
SUBJECT: FY89 PROPERTY TAX LEVY

Property tax market value estimates and levy information for the 1988 tax year are as follows:

	TWIN FALLS COUNTY	JEROME COUNTY	TOTAL VALUATION
1987	1,140,571,777	358,021,839	1,498,593,616
1988 (estimate)	1,078,642,756	343,682,555	1,422,325,311
PERCENTAGE OF DECREASE	5.4%	4.0%	5.0%
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LEVY APPROVED ON FY89 BUDGET		\$ 2,388,000	
PERCENT OF MARKET VALUE (estimate)	.1678%		
MAXIMUM LEVY	@ .1600%	2,275,720	
POTENTIAL LOSS ON PROPERTY TAX REVENUE		\$ 112,280	
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Since the final market value figures are not in at this time and both counties indicated that they thought the final figures would be a little higher; it is recommended to the Board that they go ahead with the levy of \$ 2,388,000 as approved in the FY89 Budget. If the final total is over the maximum the counties would have to adjust the levy accordingly.

DOLLAR CERTIFICATION OF BUDGET REQUEST

TO BOARD OF COUNTY COMMISSIONERS

DISTRICT OR TAXING AUTHORITY

COLLEGE OF SOUTHERN IDAHO

COUNTY

TWIN FALLS AND JEROME

Pursuant to section 63-624, Idaho Code and in compliance with 63-2220, Idaho Code, we hereby submit the following budget request which is necessary to meet our approved requirements for the year 1989. We hereby respectfully request that the Board of County Commissioners fix respective levies that when applied to the current Real and Personal Property Assessment Rolls including operating property plus the Subsequent Property Assessment Rolls for the preceding year, reflecting expected major adjustments in such rolls for the current tax year as may be necessary (estimated market valuation), this approved budget will be produced. "Unencumbered Fund Balance" is interpreted as meaning the net worth of all financial assets forecast to be on hand at the beginning of the fiscal year and not expressly required to sustain the estimated obligations of the district or taxing authority.

REPORT IN DOLLARS - NO CENTS

(1) DEPARTMENT OR FUND (2)	TOTAL APPROVED BUDGET (3)	UNENCUMBERED FUND BALANCE (4)	STATE FUNDS & OTHER REV. (5)	FED. REV. SHARING GRANTS & MATCHING (6)	BALANCE TO BE LEVIED ON TAX ROLL (7)	COUNTY AUDITOR USE ONLY		TAX COMMISSION USE ONLY	
						NET WKT. VALUE	LEVY RATE(8)		
General Fund	9,650,880		7,262,880		2,388,000				
TOTAL									

BALANCE COLUMN (7) = COLUMN (3) MINUS COLUMNS (4), (5), (6)

SUBMIT TO COUNTY COMMISSIONERS ON OR BEFORE SECOND MONDAY OF SEPTEMBER

DISTRICT MULTI-COUNTY COMPUTATIONS	
COUNTY	NET MARKET VALUE
DISTRICT TOTAL	

"I HEREBY CERTIFY THAT THE FOREGOING IS A TRUE AND CORRECT STATUS OF FISCAL REQUIREMENTS, AS OF 9 7 88 FOR College of Southern Idaho AND THAT A TOTAL OF 2,388,000 (MONTH, DAY, YEAR) (DISTRICT OR TAXING AUTHORITY) PROPERTY TAX IS NECESSARY FOR THE 1989 F.Y. BUDGET."

AGENT: [Signature] (CHAIRMAN, MAYOR, SUPERINTENDENT, ETC.)

ATTEST: [Signature] (DISTRICT CLERK)

SHOW ONLY DISTRICT LEVIES (IN COUNTY FRACTIONS) ON THIS REPORT

**RESOLUTION**

The Board of Trustees of the College of Southern Idaho, duly convened and meeting in regular session on the 15th day of August, 1988;

and having reviewed the Lauterbach Educational Trust;

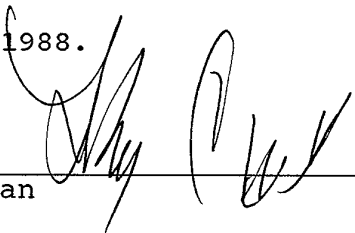
and being fully aware of the purposes and scope of the College of Southern Idaho Foundation, Inc., relative to scholarships, loans and grants for the benefit of the students and the College;

and upon motion duly made and passed unanimously;

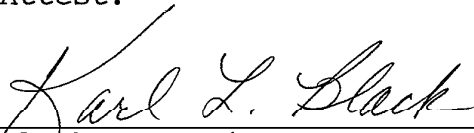
IT IS THEREFORE RESOLVED that the Board of Trustees shall transfer to the Foundation all responsibility for administration of distributions from the Lauterbach Educational Trust for scholarships and grants-in-aid.

Said trust shall thereafter be administered by the College of Southern Idaho Foundation, Inc.

Dated this 15th day of August, 1988.

  
\_\_\_\_\_  
Chairman

Attest:

  
\_\_\_\_\_  
~~Clerk~~

Sec, Treas

M E M O R A N D U M

TO: BOARD OF TRUSTEES  
FROM: KARL L. BLACK  
DATE: AUGUST 15, 1988  
SUBJECT: BID ON ALLEN DIGITAL COMPUTER ORGAN

ONE BID FOR AN ALLEN DIGITAL COMPUTER ORGAN, MODEL NUMBER 6300A, FOR \$37,516.00 WAS RECEIVED FROM DUNKLEY MUSIC, BOISE, IDAHO.

IT IS RECOMMENDED THAT THE BID BE ACCEPTED AND PAID FOR IN THE PLANT FACILITY FUND.

KLB/emc

M E M O R A N D U M

TO: BOARD OF TRUSTEES  
FROM: KARL L. BLACK  
DATE: AUGUST 15, 1988  
SUBJECT: BID ON WHEEL ALIGNMENT SYSTEM

ONE BID FOR A WHEEL ALIGNMENT SYSTEM WAS RECEIVED FROM GENERAL MOTORS DEALER EQUIPMENT COMPANY OF WARREN, MICHIGAN, FOR \$18,633.87.

IT IS RECOMMENDED THAT THIS BID BE ACCEPTED.

KLB/emc



M E M O R A N D U M

TO: BOARD OF TRUSTEES  
FROM: KARL L. BLACK  
DATE: AUGUST 15, 1988  
SUBJECT: BID ON HIGH VOLUME DUPLICATING MACHINE

ONE BID WAS RECEIVED FOR A XEROX 1075 HIGH SPEED DUPLICATOR FROM HARVEY'S STATIONERS AT \$1,200.00 PER MONTH FOR SIXTY (60) MONTHS ON A LEASE-PURCHASE AGREEMENT.

IT IS RECOMMENDED THAT THIS BID BE ACCEPTED.

KLB/emc