

**COLLEGE OF SOUTHERN IDAHO  
JUNIOR COLLEGE DISTRICT**

**BOARD OF TRUSTEES MEETING**

APRIL 17, 1989

**CSI BOARD ROOM**

**5:30 p.m.**

**A G E N D A**

MINUTES  
TREASURER'S REPORT  
NEW BUSINESS  
OLD BUSINESS  
PRESIDENT'S REPORT

Legislative Final Review  
Contracts for 1989-90  
First Phase of SIDC  
Second Phase: Science/Agriculture  
Interim Accreditation Visit Review

COLLEGE OF SOUTHERN IDAHO  
JUNIOR COLLEGE DISTRICT  
BOARD OF TRUSTEES MEETING  
APRIL 17, 1989

CALL TO ORDER: 5:30 p.m.      PRESIDING: Dr. Lehrman

ATTENDING: Trustees: Dr. Charles Lehrman, Dr. Thad Scholes, and  
Donna Brizee

College Administration: Gerald R. Meyerhoeffer, President  
Karl L. Black, Secretary/Treasurer  
Dr. Mike Glenn, Assistant to the President  
Dr. Roy Strawser, Academic Dean  
Dr. Orval Bradley, Vocational Dean  
Dr. Jerry Beck, Dean of Continuing Education  
Robert McManaman, Director of Physical plant  
Annette Jenkins, Public Information Officer

Visitors: Times-News: Jennifer Kauth  
KTFI: Chad Miller  
State Representative Ron Black

MINUTES OF MARCH 20, 1989, were approved as written on MOTION by  
Dr. Scholes. Affirmative vote unanimous.

TREASURER'S REPORT was accepted on MOTION by Dr. Scholes.  
Affirmative vote unanimous.

DRUG-FREE WORKPLACE: From those entities that use federal dollars,  
the federal government is now requiring certification  
that they will have a drug-free workplace. In line with  
this, the board adopted a policy on having a drug-free  
workplace at the College of Southern Idaho.

FACILITIES: Dr. Lehrman discussed with the board the scheduling of  
a public hearing to discuss scheduling of the Fine Arts  
Building, gymnasium, and Expo Center at the college. A  
time was not set.

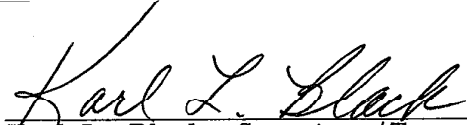
PRESIDENT'S REPORT: President Meyerhoeffer reported the following:

1. Several awards and recognitions were mentioned to the board including the following: Linda Anthis, in photography; four of our students received recognition in ag-related seminars and contests; Jeff Fox, CSI English instructor was recognized by the League of Innovation for Community Colleges; four practical nursing students received awards; the board suggested that a letter be sent to Shawn Davis complimenting the student who took his place at the awards banquet and who is now president of the Student Body.

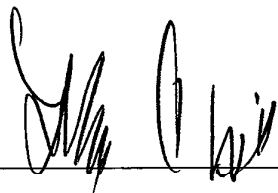
PRESIDENT'S REPORT CONTINUED:

2. The interim accreditation five-year visit was made last week by Dr. Fred Esvelt, former president of Columbia Basin Community College. There were five recommendations made by the accrediting commission at their previous visit. Dr. Strawser and Dr. Bradley reported that we had complied with those five recommendations.
3. Dr. Bradley also recognized Dave White in qualifying for his masters degree.
4. Last week has been spent mostly working on contracts for next year. The overall percentage of increase will be approximately 5 percent.
5. President Meyerhoeffer reviewed the legislative session. He commended Representative Ron Black, who was visiting at the meeting, and indicated that he was optimistic about our chance of getting a building from the Surplus Eliminator Bill that was passed in the last session. He also reported that some financial aid money would be available to the college for state work study money.

ADJOURNMENT was declared at 6:15 p.m.

  
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Karl L. Black, Secretary/Treasurer

APPROVED: May 15, 1989

  
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Chairman

# FY-89 Certification Regarding Drug-Free Workplace Requirements Grantees Other Than Individuals

This certification is required by the regulations implementing the Drug-Free Workplace Act of 1988, 34 CFR Part 85, Subpart F. The regulations, published in the January 31, 1989 Federal Register, require certification by grantees, prior to award, that they will maintain drug-free workplace. The certification set out below is a material representation of fact upon which reliance will be placed when the agency determines to award a grant. False certification or violation of the certification shall be grounds for suspension of payments, uspension or termination of grants, or governmentwide suspension or debarment (see 34 CFR Part 85, Sections 85.615 and 85.620).

**The grantee certifies that it will provide a drug-free workplace by:**

- (a) Publishing a statement notifying employees that the unlawful manufacture, distribution, dispensing, possession or use of a controlled substance is prohibited in the grantee's workplace and specifying the actions that will be taken against employees for violation of such prohibition;
- (b) Establishing a drug-free awareness program to inform employees about--
  - (1) The dangers of drug abuse in the workplace;
  - (2) The grantee's policy of maintaining a drug-free workplace;
  - (3) Any available drug counseling, rehabilitation, and employee assistance programs; and
  - (4) The penalties that may be imposed upon employees for drug abuse violations occurring in the workplace;
- (c) Making it a requirement that each employee to be engaged in the performance of the grant be given a copy of the statement required by paragraph (a);
- (d) Notifying the employee in the statement required by paragraph (a) that, as a condition of employment under the grant, the employee will--
  - (1) Abide by the terms of the statement; and
  - (2) Notify the employer of any criminal drug statute conviction for a violation occurring in the workplace no later than five days after such conviction;
- (e) Notifying the agency within ten days after receiving notice under subparagraph (d)(2) from an employee or otherwise receiving actual notice of such conviction;
- (f) Taking one of the following actions, within 30 days of receiving notice under subparagraph (d)(2), with respect to any employee who is so convicted--
  - (1) Taking appropriate personnel action against such an employee, up to and including termination; or
  - (2) Requiring such employee to participate satisfactorily in a drug abuse assistance or rehabilitation program approved for such purposes by a Federal, State, or local health, law enforcement, or other appropriate agency;
- (g) Making a good faith effort to continue to maintain a drug-free workplace through implementation of paragraphs (a), (b), (c), (d), (e) and (f).

CAMPUS-BASED PROGRAMS

<u>College of Southern Idaho</u>		PR/Award Number or Project Name	
P. O. Box 1238	Twin Falls	ID	83303-1238
Address	City	State	Zip Code
Gerald R. Meyerhoeffer, President			4-27-89
Name and Title of Authorized Representative			Date

Gerald R. Meyerhoeffer  
Signature

## COLLEGE OF SOUTHERN IDAHO

### DRUG-FREE WORKPLACE POLICY

#### Purpose:

Drug abuse in the workplace has many detrimental affects on any organization and its individuals. Drug abuse impacts morale, lowers productivity, and increases health care costs. The College of Southern Idaho is committed to maintain a working environment free from illegal drugs and drug abuse.

#### Statement of Policy:

It is the policy of the College of Southern Idaho that the unlawful manufacture, distribution, dispensation, possession, or use of a controlled substance is prohibited in the workplace. It is a condition of employment with the college that employees abide with this policy.

#### Violations of Criminal Drug Statutes Convictions:

As required by federal law, employees must notify the president or supervisor of any criminal drug statute conviction for a violation occurring in the workplace not later than five (5) calendar days after the employee is convicted.

#### Enforcement:

Persons convicted of certain criminal drug offenses could face fines and imprisonment under Idaho law.

The College of Southern Idaho prohibits intoxication on work duty. Intoxication meaning being under the influence of alcohol or controlled substances. Any employee of the College of Southern Idaho may be dismissed, suspended, demoted or reduced in pay for intoxication on duty. CSI has a quality drug and alcohol awareness program currently in operation which is available to both students and college employees.

Violations of this policy will result in disciplinary action up to and including dismissal.

This policy complies with the requirements of PL 100-690, Title V, Section 5153.