

**COLLEGE OF SOUTHERN IDAHO**

**JUNIOR COLLEGE DISTRICT**

**BOARD OF TRUSTEES MEETING**

**MAY 20, 1991**

**CSI PRESIDENT'S BOARD ROOM**

**5:30 p.m.**

**A G E N D A**

**MINUTES**

**TREASURER'S REPORT:**

Bid: Sony 1270 Multi Scan Video  
Projection Unit

Bid: Lawnmower

Resolution Authorizing Signature  
Food Service

**OLD AND NEW BUSINESS**

New Employees Hired

New Construction plus Summer Renovation

Planetarium Consultant

Student Services Review

COLLEGE OF SOUTHERN IDAHO  
JUNIOR COLLEGE DISTRICT  
BOARD OF TRUSTEES MEETING  
MAY 20, 1991

CALL TO ORDER: 5:30 p.m.      PRESIDING: LeRoy Craig

ATTENDING: Trustees: LeRoy Craig, Dr. Charles Lehrman, Bill Babcock,  
Dr. Thad Scholes, and Donna Brizee

College Administration: Gerald R. Meyerhoeffer, President  
Karl L. Black, Secretary/Treasurer  
J. Robert Alexander, College Attorney  
Dr. Michael Glenn, Assistant to the President  
Dr. Orval Bradley, Vocational Dean  
Dr. Jerry Beck, Dean of Continuing  
Education/Summer School  
Dick Sterling, Physical Plant Director  
Annette Jenkins, Public Information Officer

Visitors: Times News: Kirk Mitchell  
Jim Woods, Director, Herrett Museum  
Jeff Harmon, Assistant to Dean of Finance

MINUTES OF APRIL 15, 1991, were approved as written on NOTION  
by Donna Brizee. Affirmative vote unanimous.

TREASURER'S REPORT: Financial data was mailed to the board and  
was accepted on MOTION by Mr. Babcock. Affirmative  
vote unanimous.

LAWN MOWER BID: Bids were received for a riding deck lawn mower.  
Bids received from Highland Golf and Equipment did not  
meet specifications. A bid from Turf Equipment and  
Irrigation Incorporated of Boise was accepted for a Toro  
Groundmaster 322-D at \$12,904 on MOTION by Dr.  
Scholes. Affirmative vote unanimous.

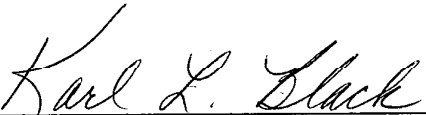
VIDEO PROJECTION UNIT BID: Bids were received for a Multi Scan  
Video Projection System to be used in a computer  
applications classroom. The bids received were from  
Aatronics, Inc., Boise, and TV Specialists, Inc., Salt  
Lake City. The low bid from Aatronics, Inc. at \$15,470  
was accepted upon MOTION by Mr. Babcock. Affirmative  
vote unanimous.

BANK ACCOUNT RESOLUTION: A resolution was adopted by the board  
permitting Jeffrey M. Harmon to sign checks on all bank  
accounts at the college. The MOTION was made by Dr.  
Lehrman. Affirmative vote unanimous.

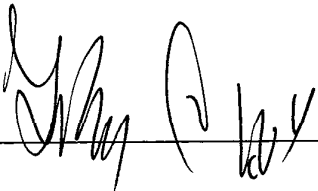
PRESIDENT'S REPORT: President Meyerhoeffer's report included the following:

1. Mike Mason has signed a contract for the position of Dean of Finance.
2. A report was given by Jim Woods on the archaeological dig at Nakbe, Guatemala. He also reported on a recent visit by Don Hall a planetarium consultant.
3. Orval Bradley was asked to give a report on a state vocational committee review of our student services. The report was very favorable.
4. A gift of 25 acres to the agriculture department at CSI from John and Miriam Breckenridge was announced.
5. Construction for this summer includes expansion of the Fine Arts Center, the new Quality Assurance Lab to be built on campus, and the second and third wing of the Southern Idaho Development Center.
6. Penny Glenn has received a five-year accreditation for her Medical Assistant program.

ADJOURNMENT was declared at 6:09 p.m.

  
\_\_\_\_\_  
Karl L. Black, Secretary-Treasurer

APPROVED June 17, 1991

  
\_\_\_\_\_  
Chairman

M E M O R A N D U M

TO: Karl Black, Dean of Finance  
FROM: Dick Sterling  
DATE: May 15, 1991  
RE: Lawn Mower Bids

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On April 30th, we received two bids for a riding deck lawn mower. Highland Golf and Equipment submitted a bid with two separate units. However, neither of the units met specifications. The second bid was from Turf Equipment and Irrigation Inc. of Boise, and was for a Toro Groundmaster 322-D machine. This had an 88" deck for a bid price of \$12,904.00 including trade-in.

I would like to recommend acceptance of the bid from Turf Equipment subject to availability of funds in this years budget. If funds are not available this year, the purchase will be made after 7/1/91.

## MEMORANDUM

TO: CSI Board of Trustees

FROM: Dr. Rick Parker *RP*

DATE: May 9, 1991

RE: Bids for Sony 1270Q Multi Scan Video Projection Unit

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We requested bids for a Sony 1270Q Multi Scan Video Projection System to be used in a computer applications classroom. Bids were received from Aatronics, Inc., Boise, and TV Specialist, Inc., Salt Lake City. I recommend that we accept the bid submitted by Aatronics for \$15,470.00. This is the lower bid, and I'd expect better service from Aatronics because they are closer.

RP/tjv

Note: The bid from TV Specialist, Inc. was for \$15,918.00

COLLEGE OF SOUTHERN IDAHO  
BOARD OF TRUSTEES

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RESOLUTION ON COLLEGE OF SOUTHERN IDAHO BANK ACCOUNTS

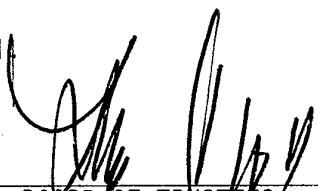
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WHEREAS, the college has hired a new Assistant to the Dean of Finance.

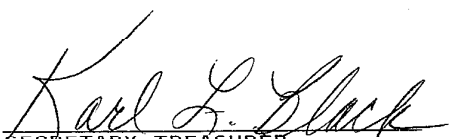
THEREFORE, BE IT RESOLVED that on College of Southern Idaho bank accounts presently requiring the signature of Karl L. Black or R. H. Sterling or the facsimile signature of Karl L. Black will, upon presentation of this resolution, require one of the following signatures:

KARL L. BLACK, or  
KARL L. BLACK, facsimile or,  
JEFFREY M. HARMON

ADOPTED this 20th day of May 1991

  
\_\_\_\_\_  
CHAIRMAN: BOARD OF TRUSTEES  
COLLEGE OF SOUTHERN IDAHO

ATTEST:

  
\_\_\_\_\_  
SECRETARY-TREASURER  
BOARD OF TRUSTEES



P.O. Box 1238  
Twin Falls, ID 83303-1238

May 17, 1991

John and Miriam Breckenridge  
Route #6 Box 9254  
Twin Falls, ID 83301

Dear John and Miriam,

On behalf of the College of Southern Idaho and the Foundation, it gives us great pleasure to accept both the gift of land to the CSI Agricultural Department and the charitable remainder annuity trust. We have read the conditions of management you have set out for the direct gift and will comply with those restrictions.

We realize that passing the land to the College Foundation through the trust is a supreme sacrifice to the entire Breckenridge family. The impact that these gifts will have will be far reaching on the institution, agriculture, and the field of charity for community colleges.

Thank you for your faith and generosity.

Sincerely,

A handwritten signature in cursive script, appearing to read "Gerald R. Meyerhoeffer".

Gerald R. Meyerhoeffer  
President of the College of Southern Idaho

A handwritten signature in cursive script, appearing to read "E.N. Purdy".

E.N. "Bud" Purdy  
President of the College of Southern Idaho  
Foundation, Inc.

GRM/dw

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COLLEGE OF SOUTHERN IDAHO