

**COLLEGE OF SOUTHERN IDAHO
JUNIOR COLLEGE DISTRICT**

**BOARD OF TRUSTEES MEETING
MONDAY, MAY 18, 1992**

**CSI PRESIDENT'S BOARD ROOM
5:30 p.m.**

A G E N D A

EXECUTIVE SESSION

Legal Representation Idaho Code 67-2345, Section 1, par. F

MINUTES

TREASURER'S REPORT:

Bids: Vans
Computers
Electrical Control Panel

OLD AND NEW BUSINESS:

Idaho Small Business Development Center
Summer Remodel Schedule
Possible Library Sites
Evergreen Building
Review Geothermal Moritorium
Summer School
Truth and Taxation
CSI/UI Joint Use Agreement

COLLEGE OF SOUTHERN IDAHO
JUNIOR COLLEGE DISTRICT
BOARD OF TRUSTEES MEETING
May 18, 1992

CALL TO ORDER: 5:30 p.m. PRESIDING: LeRoy Craig

ATTENDING: Trustees: LeRoy Craig, Dr. Charles Lehrman
Bill Babcock, Dr. Thad Scholes and Donna
Brizee

College Administration: Gerald Meyerhoeffer, President
John M. Mason, Secretary/Treasurer
Robert Alexander, College Attorney
Dr. Michael Glenn, Assistant to the President
Dr. Roy Strawser, Academic Dean
Dr. Orval Bradley, Vocational Dean
Dr. Joan Edwards, Dean of Research and Planning
Dr. Jerry Beck, Dean of Continuing Education
Dick Sterling, Physical Plant Director
Annette Jenkins, Public Information Officer

Visitors: John Martin, Registrar
Don Buettner, Maintenance
Bill Beale, Librarian
CSI Staff: Cindy Brown, Donna Kolouch,
Todd Schwarz, Chris Mottern
John Rosholt, Attorney
Times News: Kirk Mitchell

MINUTES OF APRIL 20, 1992, were approved as written on MOTION
by Bill Babcock. Affirmative vote was unanimous.

TREASURERS REPORT: Acceptance of the Treasurer's report was
approved on MOTION by Dr. Thad Scholes. Affirmative vote
was unanimous.

EXECUTIVE SESSION:

Chairman Craig requested the Board enter into executive
session in accordance with the provisions listed in Idaho Code
67-2345. The executive session was approved on MOTION by Dr.
Thad Scholes. Affirmative vote was unanimous.

The Board adjourned to executive session in the President's
office at 5:35 p.m.

RECONVENING OF BOARD:

The Board reconvened from executive session at 5:50 p.m. with Chairman LeRoy Craig presiding.

Dr. Thad Scholes made a MOTION to direct John Rosholt, legal counsel, to investigate and make recommendations concerning the continuation of the geothermal moratorium and possible other options that the College may have. Affirmative vote was unanimous.

BIDS:

1. The Board accepted the low bid for a new van from Con Paulos Chevrolet of Jerome in the amount of \$20,793.20 on MOTION by Bill Babcock. Affirmative vote was unanimous.

2. The Board accepted the low bid of the Computer Depot of Twin Falls in the amount of \$61,390 for the purchase and installation of a computer network system in the new Ag-Science building on MOTION by Dr. Thad Scholes. Affirmative vote was unanimous.

3. The Board accepted the bid of Hampden Engineering Corporation of Massachusetts in the amount of \$16,500 for an electrical control panel for the Physics lab in the new Ag-Science building on MOTION by Dr. Chuck Lehrman.

PRESIDENT'S REPORT: President Jerry Meyerhoeffer reported the following:

1. Dr. Mike Glenn reported the Idaho Small Business Development Center located on our campus was the number one center in the State.

2. Several library sites were discussed and it was noted that CTA, the architecture firm that has done several campus buildings over the years, remained interested in the project. The Board agreed to finalize the site at a future date.

3. Dick Sterling reported on the summer maintenance schedule and the moves taking place this summer. He noted plans to remodel the Warberg house into a Student Health Center and the removal of the brown house on the corner of Washington and Falls.

4. The University of Idaho moved into the Evergreen (Ag-Science) building on May 11, 1992. We are in the process of moving into the Evergreen building. The move should be completed by mid-June.

5. Legal counsel Bob Alexander reviewed the final draft of the joint use agreement with the University of Idaho for the space they are occupying in the Evergreen building. He recommended approval. The Board affirmed the authority of President Meyerhoeffer to sign the agreement on MOTION by Donna Brizee. Affirmative vote was unanimous.

6. The Board discussed setting the budget for the Fy 93 on August 17, 1992. The purpose of the late budget date is to ensure that revenues from property taxes are exact rather than estimated. The Board also discussed operating on a continuing budget resolution for the months of July and August 1992. The Fy 92 budget authority would be used for these two months until the Fy 93 budget is set.

The Board approved the budget date of August 17, 1992 and the continuing budget resolution for July and August of 1992 on MOTION by Dr. Chuck Lehrman. Affirmative vote was unanimous.

7. The Board agreed to review a list from Bill Beale, CSI Librarian, concerning critical site factors for college libraries.

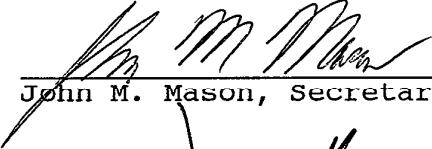
8. Dr. Jerry Beck reported that summer school started June 1 and that we were already at 91% of last years FTE. He also reported a 3 to 1 female to male student ratio.

9. Dr. Jerry Beck also reported on the micro-wave link being put into the Mini-Cassia jail to provide educational opportunities to State inmates being housed in the facility.

10. A consultant was at the College last week working on a \$350,000 to \$500,000 workplace literacy grant for CSI.


11. The President reported that the fall semester attrition rate was 11%. He also reported that four years ago the spring attrition rate was 18% but this year it was down to 9%.

ADJOURNMENT was declared at 6:30 p.m.



John M. Mason, Secretary-Treasurer

APPROVED June 15, 1992



Chairman



COLLEGE OF
SOUTHERN
IDAHO
BUSINESS OFFICE

May 18, 1992

To: President Meyerhoeffer and the College of Southern Idaho
Board of Trustees

From: Mike Mason

A handwritten signature in black ink, appearing to read 'Mike Mason', is written over the printed name.

Re: Purchase of Vans

We received two bids for the specified vans. The bids meeting specifications were as follows:

Randy Hansen Chevrolet	1993 Van	\$20,793.20
Con Paulos Chevrolet	1992 Van	\$20,061.55

Based upon the review of Dick Sterling, I recommend we accept the bid of Con Paulos Chevrolet in the amount of \$20,061.55 with the condition that the van be delivered within 100 days of the receipt of the purchase order.


The source of funding for this purchase is one time money from our State appropriation.

COLLEGE OF SOUTHERN IDAHO

315 Falls Avenue • P.O. Box 1238
Phone 208-733-9554 FAX 208-734-2362
Twin Falls, Idaho 83303-1238

May 12, 1992

To: President Meyerhoeffer and the College of Southern Idaho
Board of Trustees

From: Mike Mason 

Re: Purchase of Network Computer System

We received 11 bids for the specified file server, network software and 35 computer workstations to be installed in the new Ag-Science Center. Based upon an evaluation of the bids by Dr. Rick Parker and Jeff Harmon, I recommend that we accept the low bid for the installed network system of \$61,390.00 from the Computer Depot of Twin Falls.

The bid sheet summary is attached for your review.

To fund the purchase, \$31,390 will be spent from the Ag-Science building equipment fund and \$30,000 from vocational one time funds.

COLLEGE OF SOUTHER IDAHO
 AG-SCIENCE FILE SERVER AND 35# 386 WORKSTATIONS
 MAY 6, 1992

20 UNITS SELF INSTALLED 1-A	20 UNITS TURN KEY 1-B	35 UNITS SELF INSTALLED 2-A	35 UNITS TURN KEY 2-B	2 ADD'L YEAR WARRANTY
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COMPUTER DEPOT	37,350.00	37,830.00	60,910.00	61,390.00	500.00
TANDY BUSINESS SYSTEMS	57,467.44	59,417.44	94,373.37	97,673.37	1,319.94
ION MICRO	49,768.00	NA	79,738.00	NA	NA
OREGON DIGITAL	103,551.00	110,526.00	171,451.00	178,801.00	700.00
BLAKE MICRO SYSTEMS	47,554.00	47,554.00	73,554.00	73,554.00	780.00
SYSTEMS ASSOCIATES, INC.	49,855.51	49,855.51	80,784.10	80,784.10	710.00
EDGE TECHNOLOGY, INC.	41,251.00	42,501.00	67,529.00	69,329.00	1,200.00
INFORMATION MANAGEMENT SYSTEMS	36,975.00	NA	59,600.00	NA	NA
I.B.M. CORPORATION	54,634.00	54,634.00	76,267.00	76,267.00	1,238.00
WHITE CLOUD MARKETING AND SALES	50,770.22	50,770.22	82,287.00	82,287.00	814.00
DIGITAL EQUIPMENT CORPORATION	66,983.00	66,983.00	80,000.00	80,000.00	2,688.00

LOW BID PER BID OPTION

LOW BID ACCEPTED FOR 35 WORKSTATIONS WITH
 NOVELL 3.11 NETWORK 50 USE INSTALLED

61,390.00

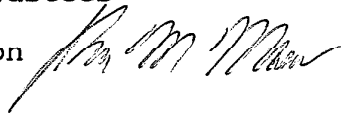
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May 12, 1992

To: President Meyerhoeffer and the College of Southern Idaho
Board of Trustees

From: Mike Mason



Re: Purchase of Electrical Control Panel

We received only one bid on the specified electrical control panel for the physics department. Based upon the reviews of both Don Buettner and Dr. Marv Strobe, I recommend we accept the bid of Hampden Engineering Corporation in the amount of \$16,500.

The source of funding for this purchase is the Ag-Science Building equipment fund.