

**COLLEGE OF SOUTHERN IDAHO**  
**BOARD OF TRUSTEES MEETING**

**MONDAY, SEPTEMBER 20, 1993**

**PRESIDENT'S BOARD ROOM**

**5:30 p.m.**

**AGENDA**

**MINUTES**

**TREASURER'S REPORT:**

Center for New Directions Building  
Supplies  
Automotive Spray Booth and  
Prep Station

**OLD AND NEW BUSINESS:**

Review of Budget Requests to State  
Board of Education and Prioritization of  
Capital Facilities  
Reports Regarding Enrollment Trends  
Update on Facilities and Fall Construction  
Review of Dormitory Addition and Current  
Bond Status

COLLEGE OF SOUTHERN IDAHO  
COMMUNITY COLLEGE DISTRICT  
BOARD OF TRUSTEES MEETING  
SEPTEMBER 20, 1993

CALL TO ORDER: 5:30 p.m.      PRESIDING: LeRoy Craig

ATTENDING: Trustees: Leroy Craig, Dr. Charles Lehrman,  
Dr. Thad Scholes, Bill Babcock and Donna Brizee

College Administration: Gerald Meyerhoeffer, President  
John M. Mason, Secretary/Treasurer  
Robert Alexander, College Attorney  
Dr. Jerry Beck, Vice President of Instruction  
Dr. Joan Edwards, Vice President of Planning,  
Research and Development  
Dr. Orval Bradley, Vocational Dean  
Dr. Neil Cross, Associate Vocational Dean  
Dr. John Martin, Registrar  
Dr. Ken Campbell, Director of Institutional  
Research  
Graydon Stanley, Director of Student Information  
Ron Shopbell, Director of Continuing Education  
Dick Sterling, Physical Plant Director  
Annette Jenkins, Public Information Officer

Visitors: CSI Staff: Jim Wilson  
Times News: Kirk Mitchell  
Dr. Lou Bender, Jonathan Walker

MINUTES OF AUGUST 16, 1993, were approved as written on  
MOTION by Bill Babcock. Affirmative vote was unanimous.

TREASURERS REPORT: Acceptance of the Treasurer's report was  
approved on MOTION by Dr. Thad Scholes. Affirmative vote  
was unanimous.

BIDS:

1. The Board accepted the bid for building materials for  
the Center for New Directions from Volco of Twin Falls in  
the amount of \$36,639.81 on MOTION by Dr. Thad Scholes.  
Affirmative vote was unanimous.

The source of funding for the purchase is the Plant  
Facility Fund.

2. The Board accepted the bid for a downdraft booth and  
prep stations from Air Filtration Company in the amount of  
\$49,050 on MOTION by Bill Babcock. Affirmative vote was  
unanimous.

The source of the funding for the purchase is the  
Division of Public Works Maintenance Fund.

PRESIDENT'S REPORT:

1. The President discussed the budget request to the State Board of Education. He explained our four decision units -
  - a. Computers for Faculty advising
  - b. Outcomes Assessment
  - c. Multi-media Equipment
  - d. Faculty Salary Equity Funding
  
2. The Capital Facilities prioritization process by the State Board of Education was discussed. The College library was ranked sixth by the Board. There is a good chance that the Permanent Building Fund Council will rank the project higher.
  
3. Dr. Neil Cross made a presentation on our child care training program and the responsibilities we have concerning background checks for our students working out in daycare centers. Robert Alexander recommended that the Board adopt a policy to employ the use of the recommended form to determine the background of those persons being trained in the child development program. The Board accepted the recommendation Robert Alexander along with the form presented by Dr. Cross on MOTION by Dr. Thad Scholes. Affirmative vote was unanimous.
  
4. Mike Mason reported to Board concerning the Dormitory Housing Commission building project. The bond closing was held on September 14, 1993 with the proceeds being held in trust by First Security Bank. The guaranteed price from the construction manager, Ormond Builders, came in at \$2,032,312 which was slightly above our estimate of \$2,000,000. The overage will be made up from our construction contingency and interest earnings on invested funds. The project is scheduled for completion by August 7, 1994.
  
5. Graydon Stanley reported that the Student Health Clinic has been heavily utilized by our students. Contract hours have been increased from 16 hours per week to the current 25 hours per week to meet student needs.
  
6. Jonathan Walker, College of Southern Idaho Student Body President, outlined the student goals for the year.
  
7. Dr. Joan Edwards, Executive Director of the CSI Foundation, advised the Board that the Foundation had given out over \$168,000 in direct scholarships to students last year and provided over \$255,000 for various campus projects.

CSI Trustees

September 20, 1993

Page 3

Dr. Edwards also announced that Bill Reiher, a former Twin Falls resident, had given the CSI Foundation eight acres of land in Scottsdale, Arizona. Additionally, he has left his entire estate to the Foundation as an endowed scholarship fund.

President Meyerhoeffer commended Dr. Edwards and noted that the College of Southern Idaho Foundation was listed as one of the top nine money raising community college foundations in the nation last year. The CSI Foundation raised over two million dollars for the year ending June 30, 1993.

8. Dick Sterling reported on maintenance projects completed over the summer and on the status of the Center for New Directions building project. Footings have been set, the foundation is being poured this week and it is hoped that the structure can be enclosed before winter.

Mr. Sterling noted problems in getting closure on several maintenance projects through the Division of Public Works. He also stated that with the growth in students in the last few years we are beginning to experience campus parking problems.

9. Dr. Ken Campbell and Dr. John Martin presented data concerning our student make up and the increases in enrollment. They noted that our academic head count was up over 40% and our academic FTE had risen by 35% over the last five years.

10. Dr. Orval Bradley gave a report concerning the status of vocational education. He noted that the program was very strong and involved with fifteen to twenty companies in cooperative learning classes.

Ron Shopbell gave a report on continuing education noting that the Burley Center had been remodeled. He also stated that over fifty classes were being offered to nearly thirteen hundred students.

Dr. Jerry Beck outlined the three major goals of the instructional division. They were:

1. Accessibility to classes by students
2. Control of class size
3. Holding faculty overload to a maximum of six credits per semester per instructor

Dr. Jerry Beck reported that even with a 10% increase in students and a 10% increase in sections, we were down 22% on overload pay. He also stated that this meant that we would have difficulty adding more sections without adding more full time staff. Our existing instructional staff approaching maximum overload assignments.

CSI Trustees  
September 20, 1993  
Page 4

Dr. Beck also expressed his pleasure with the new software system and the information he was able to get from it.

11. Dr. Lou Bender, Title III External Evaluator, reported on our Title III grant of two million dollars that has been awarded over the last five years. He stated that the College had expended the funds as promised with a minimum of grant changes.

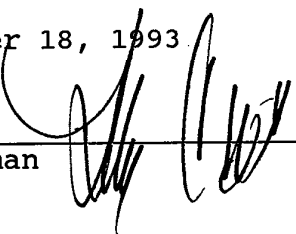
Dr. Bender specifically commended the College for its successful Title III projects. These projects were as follows:

- a. Telecommunications system
- b. Re-entry and advising
- c. Integrated software system
- d. Human resource development

ADJOURNMENT was declared at 7:00 p.m.

  
\_\_\_\_\_  
John M. Mason, Secretary-Treasurer

APPROVED October 18, 1993

  
\_\_\_\_\_  
Chairman



COLLEGE OF  
SOUTHERN  
IDAHO  
BUSINESS OFFICE

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September 16, 1993

To: President Meyerhoeffer and the College of Southern  
Idaho Board of Trustees

From: Mike Mason 

Re: Bid for Building Materials for the Center for New  
Directions

We received only one legal bid for the specified building materials for the Center for New Directions. Based upon the recommendation of Dick Sterling, I recommend we accept the bid of Volco of Twin Falls in the amount of \$36,639.81.

Funding for this purchase is from the Plant Facilities Fund.

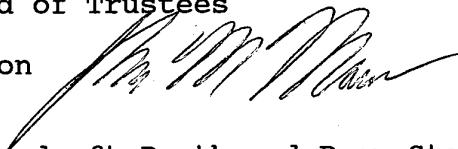


COLLEGE OF  
SOUTHERN  
IDAHO  
BUSINESS OFFICE

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September 16, 1993

To: President Meyerhoeffer and the College of Southern  
Idaho Board of Trustees

From: Mike Mason 

Re: Bid for Downdraft Booth and Prep Stations

We received two bids for the specified equipment.  
Based upon the review of the bids by Don Buettner and the  
recommendation of Dave White, I recommend we accept the low  
bid of Air Filtration Company of Oroville, California in the  
amount of \$49,050.

Funding for this purchase is from the Division of  
Public Works.

## CSI Fall 1993 Credit Students -- Enrollment Characteristics

	CSI PROGRAM				Group Total	
	Academic		Vocational		Count	Col %
	Count	Col %	Count	Col %		
<b>FULL TIME STATUS</b>						
Full-Time	1560	51.3%	459	57.7%	2019	52.6%
Part-Time	1483	48.7%	337	42.3%	1820	47.4%
Group Total	3043	100.0%	796	100.0%	3839	100.0%
<b>STUDENT GENDER</b>						
Female	1984	65.2%	414	52.0%	2398	62.5%
Male	1035	34.0%	382	48.0%	1417	36.9%
Unknown/Missing	24	.8%			24	.6%
Group Total	3043	100.0%	796	100.0%	3839	100.0%
<b>Student Age Groups</b>						
Less than 18	50	1.6%	7	.9%	57	1.5%
18 - 19	703	23.1%	130	16.3%	833	21.7%
20 - 21	440	14.5%	103	12.9%	543	14.1%
22 - 24	316	10.4%	100	12.6%	416	10.8%
25 - 29	288	9.5%	107	13.4%	395	10.3%
30 - 34	294	9.7%	101	12.7%	395	10.3%
35 - 39	291	9.6%	87	10.9%	378	9.8%
40 - 49	360	11.8%	111	13.9%	471	12.3%
50 - 64	153	5.0%	41	5.2%	194	5.1%
65 or Older	96	3.2%	4	.5%	100	2.6%
Missing Data	52	1.7%	5	.6%	57	1.5%
Group Total	3043	100.0%	796	100.0%	3839	100.0%
<b>STUDENT ETHNICITY</b>						
Alaskan/Native American	49	1.6%	15	1.9%	64	1.7%
Asian Of Pacific Islander	38	1.2%	6	.8%	44	1.1%
Black (Non-Hispanic)	19	.6%	3	.4%	22	.6%
White (Non-Hispanic)	2621	86.1%	700	87.9%	3321	86.5%
Hispanic	162	5.3%	49	6.2%	211	5.5%
Non-Respondent	123	4.0%	22	2.8%	145	3.8%
Missing Data	31	1.0%	1	.1%	32	.8%
Group Total	3043	100.0%	796	100.0%	3839	100.0%
<b>HIGH SCHOOL STATUS</b>						
Completing High School	142	4.7%	31	3.9%	173	4.5%
Not a High School Graduate	142	4.7%	45	5.7%	187	4.9%
Completing GED/Equivalency	31	1.0%	15	1.9%	46	1.2%
High School Graduate	757	24.9%	211	26.5%	968	25.2%
GED Grad or Equivalent	109	3.6%	66	8.3%	175	4.6%
Some College, No Degree	1400	46.0%	343	43.1%	1743	45.4%
Associate Degree	170	5.6%	48	6.0%	218	5.7%
Bachelor's Degree or higher	175	5.8%	20	2.5%	195	5.1%
Missing Data	117	3.8%	17	2.1%	134	3.5%
Group Total	3043	100.0%	796	100.0%	3839	100.0%
<b>MARITAL STATUS</b>						
Single, Never Married	798	26.2%	188	23.6%	986	25.7%
Married	555	18.2%	180	22.6%	735	19.1%
Divorced/Separated	143	4.7%	80	10.1%	223	5.8%
Widow/Widower	15	.5%	2	.3%	17	.4%
Missing Data	1532	50.3%	346	43.5%	1878	48.9%
Group Total	3043	100.0%	796	100.0%	3839	100.0%

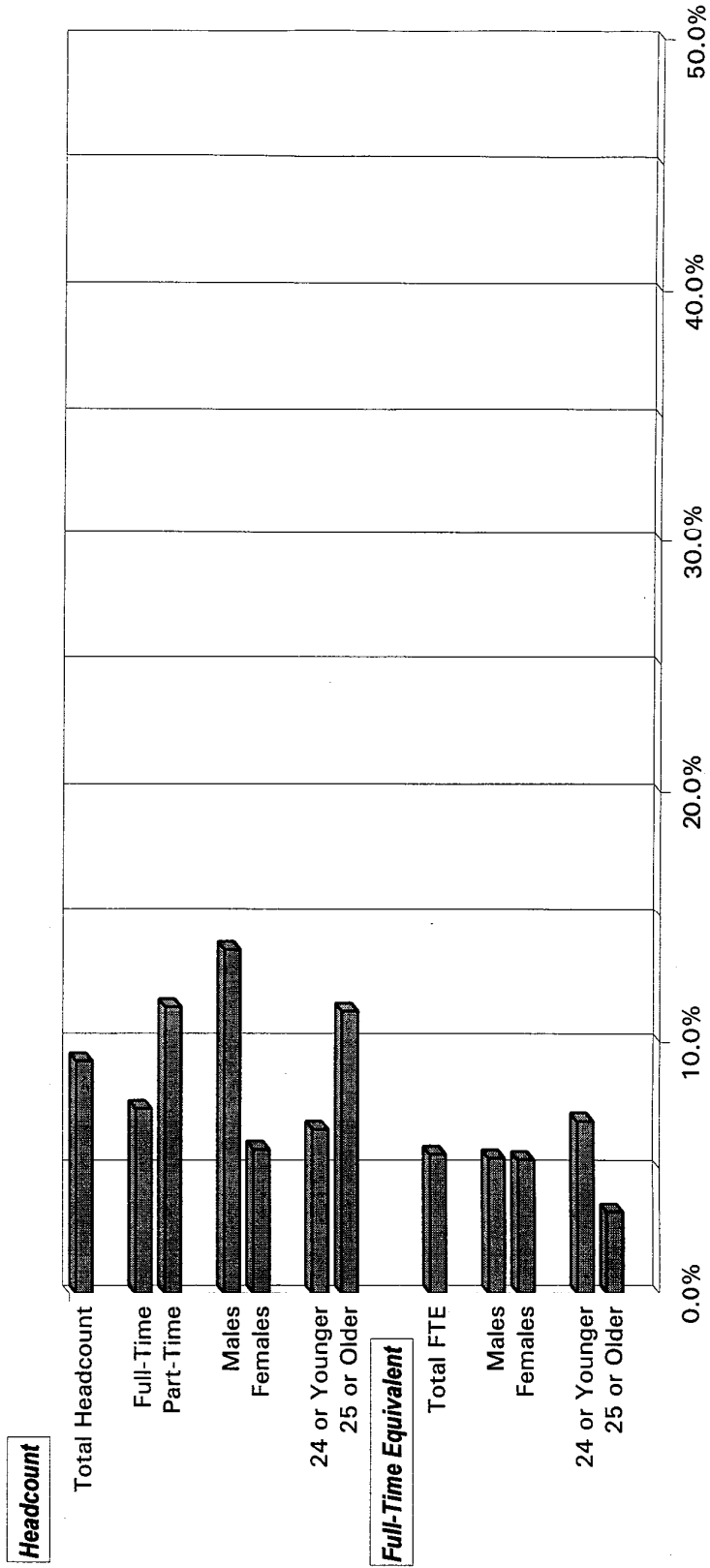


# CSI Fall 1993 Credit Students -- Enrollment Characteristics

	CSI PROGRAM				Group Total	
	Academic		Vocational		Count	Col %
	Count	Col %	Count	Col %		
<b>STUDENT EMPLOYMENT STATUS</b>						
Employed less than 35 hrs/wk	971	31.9%	225	28.3%	1196	31.2%
Employed more than 34 hrs/wk	850	27.9%	267	33.5%	1117	29.1%
Employed as homemaker	125	4.1%	20	2.5%	145	3.8%
Not employed, seeking work	424	13.9%	129	16.2%	553	14.4%
Not employed, not seeking work	447	14.7%	111	13.9%	558	14.5%
Missing Data	226	7.4%	44	5.5%	270	7.0%
<b>Group Total</b>	<b>3043</b>	<b>100.0%</b>	<b>796</b>	<b>100.0%</b>	<b>3839</b>	<b>100.0%</b>
<b>FAMILY STATUS</b>						
Single Parent With Dependents	187	6.1%	82	10.3%	269	7.0%
Couple With Dependents	503	16.5%	161	20.2%	664	17.3%
Without Dependents	838	27.5%	174	21.9%	1012	26.4%
Other	187	6.1%	47	5.9%	234	6.1%
Missing Data	1328	43.6%	332	41.7%	1660	43.2%
<b>Group Total</b>	<b>3043</b>	<b>100.0%</b>	<b>796</b>	<b>100.0%</b>	<b>3839</b>	<b>100.0%</b>
<b>NUMBER OF CHILDREN</b>						
No Dependents	514	16.9%	72	9.0%	586	15.3%
1 Dependent	188	6.2%	80	10.1%	268	7.0%
2 Dependents	232	7.6%	76	9.5%	308	8.0%
3 Dependents	124	4.1%	51	6.4%	175	4.6%
4 or more Dependents	85	2.8%	26	3.3%	111	2.9%
Missing Data	1900	62.4%	491	61.7%	2391	62.3%
<b>Group Total</b>	<b>3043</b>	<b>100.0%</b>	<b>796</b>	<b>100.0%</b>	<b>3839</b>	<b>100.0%</b>
<b>STUDENT OBJECTIVE</b>						
Personal Enrichment	222	7.3%	51	6.4%	273	7.1%
Get A Job	87	2.9%	67	8.4%	154	4.0%
Improve Skills For Current Job	205	6.7%	125	15.7%	330	8.6%
Get A Different Job	79	2.6%	41	5.2%	120	3.1%
Earn 1 Year Certificate	16	.5%	43	5.4%	59	1.5%
Earn 2 Year Degree (No Transfer)	145	4.8%	92	11.6%	237	6.2%
Transfer To 4 Year Without CSI Degree	227	7.5%	8	1.0%	235	6.1%
Transfer To 4 Year With CSI Degree	626	20.6%	38	4.8%	664	17.3%
Other/Unsure	124	4.1%	13	1.6%	137	3.6%
Missing Data	1312	43.1%	318	39.9%	1630	42.5%
<b>Group Total</b>	<b>3043</b>	<b>100.0%</b>	<b>796</b>	<b>100.0%</b>	<b>3839</b>	<b>100.0%</b>
<b>ESTIMATED TIME TO COMPLETE ED OBJECTIVE</b>						
One Semester Or Less	159	5.2%	27	3.4%	186	4.8%
One Year	294	9.7%	66	8.3%	360	9.4%
Three Semesters	71	2.3%	57	7.2%	128	3.3%
Two Years	402	13.2%	106	13.3%	508	13.2%
Three Years	281	9.2%	87	10.9%	368	9.6%
More Than Three Years	522	17.2%	133	16.7%	655	17.1%
Missing Data	1314	43.2%	320	40.2%	1634	42.6%
<b>Group Total</b>	<b>3043</b>	<b>100.0%</b>	<b>796</b>	<b>100.0%</b>	<b>3839</b>	<b>100.0%</b>

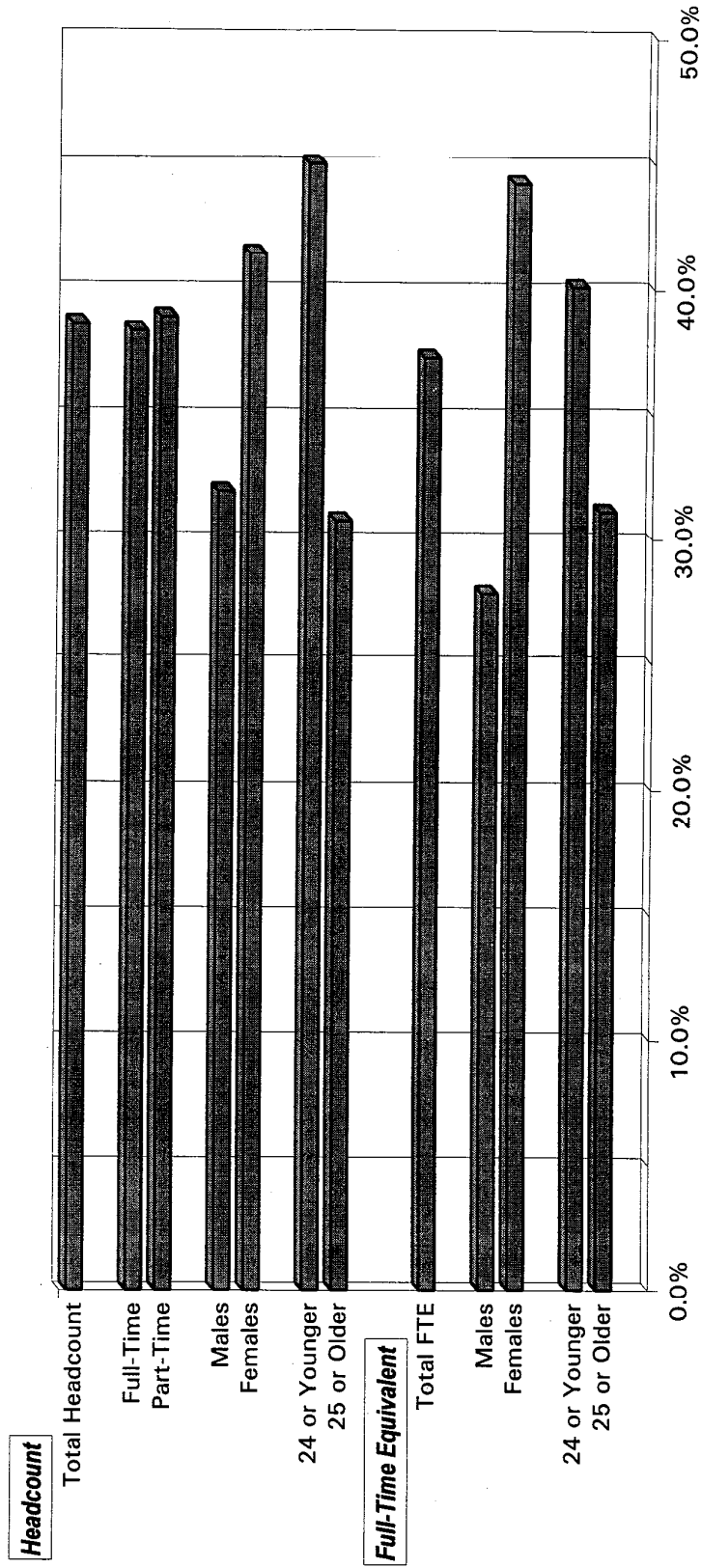
# Credit Student Enrollment by Student Characteristics

Percent Change: Fall 1992 - Fall 1993



# Credit Student Enrollment by Student Characteristics

Percent Change: Fall 1989 - Fall 1993



ASCSI SENATE  
1993-94

Sophomore Senators

Jonathon Walker	President	Twin Falls
Laura Chase	Vice-President	Twin Falls
Aehab El Madhoun	Secretary	Kuwait
Rene Malle	Treasurer	Italy
Jenny Simpson	Academic Senator	Vale, OR
Michal Korzeniowski	Academic Senator	Poland
Toby Roetto	Vocational Senator	Nampa
Arnn Wallace	Vocational Senator	Shelley
Tammy Gray	Senator-at-large	Twin Falls

Freshmen Senators

Kristi Skinner	Academic Senator	Filer
Jennifer Yeggy	Academic Senator	Kimberly
Brooks Crowe	Vocational Senator	Nampa
Sophie Whitlock	Vocational Senator	Idaho Falls
Selma Penseel	Senator-at-large	Holland
Amy Johnson	Off-campus Senator	Burley

# IDAHO CODE

CONTAINING THE

## GENERAL LAWS OF IDAHO

### ANNOTATED

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ORIGINALLY PUBLISHED BY AUTHORITY OF  
LAWS 1947, CHAPTER 224

REPUBLISHED BY AUTHORITY OF  
LAWS 1949, CHAPTER 167 AS AMENDED

Compiled Under the Supervision of the  
Idaho Code Commission

PHILLIP M. BARBER  
B. NEWAL SQUYRES, JR. M. ALLYN DINGEL, JR.

COMMISSIONERS  
MAX M. SHEILS, JR.  
EXECUTIVE SECRETARY

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with the minimum standards specified in section 39-1109, Idaho Code; and (b) a health inspection of the proposed center conducted by the district health department, establishing compliance with the minimum standards specified in section 39-1110, Idaho Code.

(3) Continued compliance and reinspection. Day care centers shall at all times maintain compliance with the fire safety and health requirements identified in this chapter. The department may cause any day care center to be reinspected during the term of a license for fire safety and health compliance as determined necessary. No charge for any reinspection after the initial inspection in any license period shall be made to the day care center. [I.C., § 39-1104, as added by 1987, ch. 56, § 1, p. 92.]

**Compiler's notes.** Former § 39-1104 was repealed. See Compiler's notes, § 39-1101.

Section 6 of S.L. 1987, ch. 56 read: "In order to achieve an orderly transition pursuant to this act, the provisions of this act authoriz-

ing the promulgation of rules, fees and forms shall be in full force and effect on and after October 1, 1987, and the remaining portions of this act shall be in full force and effect on and after March 1, 1988."

**39-1105. Criminal history checks.** — The department shall obtain a criminal history check on the owners, operators, employees and volunteers of a day care center who have direct contact with children; provided, however, that owners, operators, employees and volunteers who have continuously resided in the county in which the day care center is located for three (3) years immediately preceding the date of the application shall not be required to provide a criminal history check. The criminal history check shall include the following:

- (1) Statewide criminal identification bureau;
- (2) Federal bureau of investigation (FBI) criminal history;
- (3) National crime information center; and
- (4) Statewide child abuse register. [I.C., § 39-1105, as added by 1987, ch. 56, § 1, p. 92; am. 1992, ch. 90, § 1, p. 279.]

**Sec. to sec. ref.** This section is referred to in §§ 39-1108, 39-1111 and 39-1114.

**39-1106. Issuance of license — Renewal.** — (1) Upon receipt of the application, inspection certificates and the criminal history, the department shall, upon a finding of compliance, issue a basic day care license to the applicant. The license shall be valid for two (2) years and shall be posted in a conspicuous place at the day care center.

(2) After the criminal history check has been completed for any person, it shall not be necessary to repeat the check for renewal of a license. The department may, however, require the applicant for renewal of a license to declare on a form provided by the department that the applicant is in compliance with the original standards and conditions required for issuance of a license.

(3) The department shall maintain a list of all licensees for public use. [I.C., § 39-1106, as added by 1987, ch. 56, § 1, p. 92; am. 1992, ch. 90, § 2, p. 279.]

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**COLLEGE OF SOUTHERN IDAHO  
CHILD DEVELOPMENT PROGRAM  
CRIMINAL RECORDS CHECK**

**I. Self-declaration**

Have you ever been convicted of a criminal offense?

No                       Yes

If yes, give date, city, county, state, offense, and outcome of each conviction.

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

(A conviction will not necessarily disqualify your application.)

**II. Fingerprint record**

Have you ever filed your fingerprints and criminal records check with a public or private agency/system?

No                       Yes

If yes, give date, agency, city, and county.

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

**III. Authorization**

I hereby authorize investigation of all above statements.

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Date

State of \_\_\_\_\_ )  
County of \_\_\_\_\_ )

I, \_\_\_\_\_, a notary public, do hereby certify that  
on this \_\_\_\_\_ day of \_\_\_\_\_, 19\_\_\_\_\_, \_\_\_\_\_,  
who personally appeared before me, signed the attached document.

\_\_\_\_\_  
Notary Public

Term Expires \_\_\_\_/\_\_\_\_/\_\_\_\_