

**COLLEGE OF SOUTHERN IDAHO
BOARD OF TRUSTEES**

MAY 15, 2000

**5:30 p.m.
TAYLOR BUILDING
PINE ROOM #258**

AGENDA

MINUTES: (A) *Mike Mason*

TREASURER'S REPORT: (A) *Mike Mason*

IDAHO OFFICE ON AGING FUND TRANSFER: (A) *Mike Mason*

YEAR-END REVIEW: (I) *President Meyerhoeffer*

OLD BUSINESS

NEW BUSINESS

COLLEGE OF SOUTHERN IDAHO
COMMUNITY COLLEGE DISTRICT
BOARD OF TRUSTEES MEETING
MAY 15, 2000

CALL TO ORDER: 5:30 p.m. PRESIDING: LeRoy Craig

ATTENDING: Trustees: LeRoy Craig, Donna Brizee, Dr. Thad Scholes and Dr. Charles Lehrman

College Administration: Gerald Meyerhoeffer, President
John M. Mason, Secretary/Treasurer
Robert Alexander, College Attorney
Dr. Joan Edwards, Vice President of Planning and Development
Dr. DeVere Burton, Dean of Instruction
Dr. John Martin, Registrar
Dr. Ken Campbell, Dean of Technology
Graydon Stanley, Director of Student Information
Ron Shopbell, Director of Dual Credit
Randy Dill, Physical Plant Director
Jeff Duggan, Assistant to the President
Karen Baumert, Public/Sports Information Director

CSI Staff: Barbara Knudson and Edit Szanto

Visitors: None

Faculty Representative: None

Times News: Jennifer Sandmann

MINUTES OF THE REGULAR AND EXECUTIVE SESSION OF APRIL 17, 2000 were approved as written on MOTION by Dr. Charles Lehrman. Affirmative vote was unanimous.

TREASURER'S REPORT: The Treasurer's Report was approved on MOTION by Dr. Thad Scholes. Affirmative vote was unanimous.

CSI Trustees

May 17, 2000

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PRESIDENT'S REPORT:

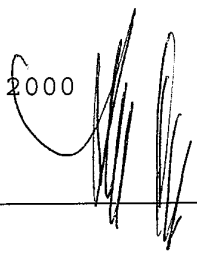
1. The Board approved the increasing of the interest revenue budget in the General fund by \$14,000 and the transfer of \$14,000 to the Idaho Office on Aging on MOTION by Dr. Charles Lehrman. Affirmative vote was unanimous.
2. The Board heard year end review reports from Dr. John Martin, Dr. DeVere Burton, Dr. Marvin Strobe, Graydon Stanley, Jeff Duggan, Barbara Knudson, Dr. Joan Edwards, Ron Shopbell, Dr. Ken Campbell, Randy Dill and Edit Szanto.
3. The Board approved the meeting schedule for fiscal year 2001 on MOTION by Dr. Thad Scholes. Affirmative vote was unanimous.

ADJOURNMENT was declared at 6:25 p.m.



John M. Mason, Secretary-Treasurer

APPROVED June 12, 2000



Chairman



COLLEGE OF
SOUTHERN
IDAHO

May 8, 2000

To: President Meyerhoeffer and the College of Southern
Idaho Board of Trustees

From: Mike Mason

Re: Idaho Office On Aging Fund Transfer

Last year in the August budget hearing, based upon my recommendation, we did not budget \$14,000 of General Fund money to be transferred to the Idaho Office On Aging. This annual transfer has been in place for many years.

All other major grantees are making some payment to us for administrative services. The elimination of the transfer was to be the first step in bringing IOOA closer to policies governing our other major grantees.

Apparently, I did not communicate clearly the decision to end the transfer with Dick Boyd, the Director of the Idaho Office On Aging. It will put the Idaho Office On Aging in severe financial difficulty if the \$14,000 transfer is not completed prior to June 30, 2000.

Based upon this miscommunication, I request the Board consider amending the current budget to include an expense of \$14,000 for the transfer to the Idaho Office On Aging and an increase in interest revenue of the General Fund by \$14,000.

Budget planning for FY 2001 is currently taking place for both the college and the Idaho Office On Aging. We need to make the college's intentions concerning the FY 2001 transfer known as soon as possible.



CSI FACULTY RETREAT
May 16, 2000
Cavanaugh's Canyon Springs Hotel

AGENDA

- 8:30 **Gather and visit** with coffee, muffins, etc.
- 9:00 **Welcome and Introduction to the Day**
Joan E. Edwards, Vice President of Planning and Development
- 9:20 **Update on Planning/Title III Initiatives**
Enhancement and Development Committee Activities:
- 9:20 **Teaching Endowment:**
Concept and Guidelines - Jeff Fox, Associate Professor, English & Japanese
- 9:35 **Mentoring and New Faculty Orientation** - Kim Prestwich, Coordinator, Title III
- 9:50 **Faculty Center:**
Small Group Discussion of Uses - Rosemary Barta, Assistant Professor, Business
- 10:15 **Break**
- 10:30 **Diversity --- A comparison of where we began and where we are now**
Rosa Davila, Assistant Professor, Chemistry
- 12:00 **Lunch**
- *Networking with colleagues*
- *Update on other initiatives that are happening at CSI*
- *Recreating Teacher Ed* - Jim Gentry, Professor, Chair, Social Science Department
 - *Teaching Excellence Honorarium* - Mary Jo Benoit, Project Director, Albertson Grant
 - *Paramedic Program* - Claudeen Buettner, Director, Health & Human Services
DeVere Burton, Dean of Instruction
- 1:15 **Results of Computer Survey** - Edit Szanto, Director, Instructional Technology Center
Status of Computer Literacy Planning - Mark Sugden, Professor, Biology
- 1:30 **Introduction to Performance Measures** - Ken Campbell, Dean, Information Technology
- 2:00 **Small Group Discussion of the value of the Associates Degree and the Strategic Initiative to increase the number of our students who obtain a degree** - Char Hagemann, Coordinator, Grants Development
- 2:30 **Large Group Sharing**
Coffee, tea, pop and cookies available
- 2:50 **Future of Diversity at CSI** - Rosa Davila, Assistant Professor, Chemistry
Small Group/Large Group Sharing
- 3:30 **Do Ya Know?** - Critical Incident Management - Barbara Knudson, Director, Human Resource Development
- 3:45 **Adjourn**

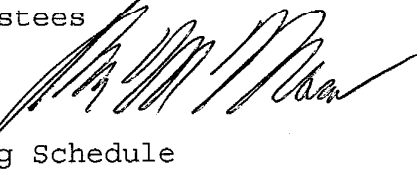
Recorders for Faculty Retreat 2000

Mary Jo Benoit, Joan Edwards, Char Hagemann, Barbara Knudson, Karon Myers,
Kim Prestwich, Ali Snyder, Judy Thom, Jamie Walton, Debbie Wilson



May 8, 2000

To: President Meyerhoeffer and the College of Southern Idaho
Board of Trustees

From: Mike Mason 

Re: Board Meeting Schedule

In order to comply with Idaho Code Section 67-2343 concerning the "Notice of Meeting" notification requirements, we need to publish our annual meeting schedule in the newspaper each July. The proposed newspaper ad is listed below.

The Board of Trustees for the College of Southern Idaho has established the third Monday of each month as their regular meeting date. In the event that the third Monday is a holiday or conflicting with other events, the regularly scheduled meeting will be held the following Monday. The 2000-2001 regular meeting schedule is as follows:

July 17, 2000	January 22, 2001
August 21, 2000	February 26, 2001
September 18, 2000	March 26, 2001
October 16, 2000	April 16, 2001
November 20, 2000	May 21, 2001
December 18, 2000	June 18, 2001

Information concerning specific meeting times and places may be obtained by contacting Mike Mason at 208-733-9554 ext. 2203.

The only conflicts are Martin Luther King day on January 15, 2001, Presidents day on February 19, 2001 and spring break which is currently scheduled to run from March 26 through March 30, 2001. All other Board meeting dates are on the third Monday of each month.