

**COLLEGE OF SOUTHERN IDAHO  
BOARD OF TRUSTEES**

**OCTOBER 16, 2000**

**5:30 p.m.  
TAYLOR BUILDING  
PINE ROOM #258**

**AGENDA**

**MINUTES: (A) *Mike Mason***

**TREASURER'S REPORT: (A) *Mike Mason***

**COMPUTER BID: (A) *Mike Mason***

**HEADSTART PRESS RELEASE—USDA FOOD PROGRAM: (I) *Mike Mason***

**STUDENT SERVICES REQUEST FOR ADDITIONAL SPACE: (I)  
*Student Services Directors***

**STRATEGIC PLANNING RETREAT: (I) *Dr. Joan Edwards***

**UPDATE ON CAPITAL FACILITIES: (I) *President Meyerhoeffer***

**ECONOMIC DEVELOPMENT ISSUES: (I) *President Meyerhoeffer***

**IDAHO ASSOCIATION OF COMMERCE AND INDUSTRY UPDATE: (I)  
*President Meyerhoeffer***

**OLD BUSINESS**

**NEW BUSINESS**

COLLEGE OF SOUTHERN IDAHO  
COMMUNITY COLLEGE DISTRICT  
BOARD OF TRUSTEES MEETING  
OCTOBER 16, 2000

CALL TO ORDER: 5:30 p.m. PRESIDING: LeRoy Craig

ATTENDING: Trustees: LeRoy Craig, Dr. Charles Lehrman,  
Bill Babcock, Donna Brizee and Dr. Thad Scholes

College Administration: Gerald Meyerhoeffer, President  
John M. Mason, Secretary/Treasurer  
Robert Alexander, College Attorney  
Dr. Jerry Beck, Vice President of Instruction  
Dr. Joan Edwards, Vice President of Planning and  
Development  
Dr. DeVere Burton, Instructional Dean  
Dr. John Martin, Registrar  
Dr. Ken Campbell, Dean of Technology  
Graydon Stanley, Director of Student Information  
Ron Shopbell, Director of Dual Credit  
Jeff Duggan, Assistant to the President  
Karen Baumert, Public Information Director  
Doug Maughan, Herrett Center/Public Information  
Director

CSI Staff: Barbara Knudson, Louise Flowers, Rod  
Pooler, Henry Jones, Don Buettner and Ned Vaughn

Visitors: Jerick Gonzales and Aubrey Stout

Faculty Representative: None

Times News: Jennifer Sandman

MINUTES OF THE REGULAR SESSION OF SEPTEMBER 18, 2000 were  
approved as written on MOTION by Dr. Thad Scholes.  
Affirmative vote was unanimous.

TREASURER'S REPORT: The Treasurer's Report was approved on  
MOTION by Dr. Charles Lehrman. Affirmative vote was  
unanimous.

BIDS:

1. The Board accepted the bid of Conner Creek Computers of Burley, Idaho in the amount of \$88,057.00 for seventy-three computers on MOTION by Bill Babcock. Affirmative vote was unanimous.

Funding for this purchase is from departmental budgets.

PRESIDENT'S REPORT:

1. The Board reviewed the Head Start Child and Adult Care Food program.

2. The Board approved the Herrett Center mission statement on MOTION by Dr. Thad Scholes. Affirmative vote was unanimous.

3. The President advised the Board that the American Veterinary Association awarded our veterinary technician program full accreditation through December 31, 2001.

4. Student senators Jill Stuart and Christy Bowman placed first in the College of Southern Idaho Golden Eagle Invitational speech and debate tournament. The competition involved both two year and four-year schools.

5. Graydon Stanley reported on visits he had made to other schools and their student service facilities. He noted that a common thread among the schools were student spaces dedicated to students. He also said that the services for registration were located with counseling, financial aid and cashiering.

Associated Student Body President Jerick Gonzales and Vice President Aubrey Stout spoke in favor of the construction of a new student union building.

Ned Vaughn reported on the student services and facilities available on campuses he visited in Iowa. He noted that each campus had collocated services for student convenience. He also advised the Board that we needed to look at an advising center.

Dr. Lehrman advised the administration to look at the Snow College Student Union Building.

5. (continued) Dr. Thad Scholes asked if the student health center would move to the proposed building. Graydon Stanley stated that, due to confidentiality, most health centers were separate.

Jerick Gonzales advised the Board that he believed students would support a fcc increase of up to \$50 per year to build the new student union building.

6. Dr. Joan Edwards reported on the College of Southern Idaho planning retreat held earlier in October. The Board thanked Dr. Edwards for her work in this area.

7. The President advised the Board that they would be able to tour the Aspen Addition during the November Board meeting. He also stated that the Fine Arts Addition was in the construction document phase.

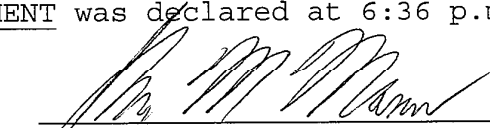
The Board approved the removal of the entryway design on the Fine Arts Addition on MOTION by Donna Brizee. Affirmative vote was unanimous.

The Board requested information on the number of trees to be taken out during construction and if the classroom addition on the south side was brick.

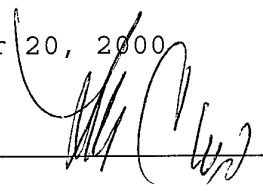
8. The President advised the Board that the Idaho Association of Cities and Counties was putting together its legislative platform. The presidents were working with IACI to gain support for higher education.

9. The Board generally supported and agreed to take any request for additional property along Washington for the purpose of bike lanes under advisement. More detail on the proposal is needed.

ADJOURNMENT was declared at 6:36 p.m.

  
\_\_\_\_\_  
John M. Mason, Secretary-Treasurer

APPROVED November 20, 2000

  
\_\_\_\_\_  
Chairman



COLLEGE OF  
SOUTHERN  
IDAHO

October 16, 2000

To: President Meyerhoeffer and the College of Southern  
Idaho Board of Trustees

From: Mike Mason

Re: Computer Bid

As the attached tabulation sheet indicates, we received six bids for the specified computers. We rejected the low bid due to the proposed motherboard not meeting our specifications.

Based upon a review of the bids by Dr. Ken Campbell and Gary Baum, I recommend we accept the bid of Conner Creek Computers of Burley, Idaho in the amount of \$88,057.00 for seventy-three computers in 40 different configurations.

We also request the Board approve additional purchases from this bid for up to ten more computers.

The second attached list indicates to whom the computers are being assigned.

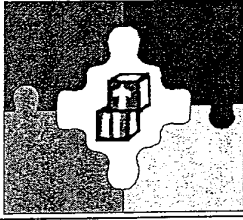
Funding for the computer purchases are from budgeted departmental funds.

## October 4, 2000 Computer Bid

Venders	Multiwave	Connor Creek Computers	PC Open, Inc.	micronpc.com	Kingdom Computers
Base System Price	\$788.00	\$910.00	\$950.00	\$1,155.00	\$1,205.00
Base System (CPU, Kyb, Mse)	\$655.00	\$775.00	\$800.00	\$1,029.00	* - \$1010.00
Base System (CPU Only)	\$634.00	\$760.00	\$775.00	* - \$1029.00	* - \$978.00
<b>Upgrades:</b>					
Microprocessor					
Pentium III - 733EB MHz	\$5.00	\$15.00	\$6.00	In Base	\$30.00
Pentium III - 800EB MHz	\$62.00	\$80.00	\$69.00	\$60.00	\$75.00
Pentium III - 866EB MHz	\$166.00	\$199.00	\$165.00	\$122.00	\$180.00
Additional Memory					
128 MB SDRAM PC-133	\$102.00	\$135.00	\$125.00	\$145.00	\$170.00
256 MB SDRAM PC-133	\$256.00	\$270.00	\$250.00	\$290.00	\$380.00
Hard Disk Storage					
13.0 GB	15GB In Base	15GB W/D - \$10.00	15GB Max - \$90.00	15GB - In Base	Maxtor - \$15.00
20.0 GB	20GB Max - \$10.00	20GB Fujit - \$30.00	20GB Max - \$104.00	20GB IBM - \$20.00	Maxtor - \$35.00
36.0 GB	40GB IBM - \$56.00	45GB W/D - \$99.00	45GB W/D - \$158.00	45GB IBM - \$115.00	Maxtor - \$160.00
Monitors					
17" SVGA Color	? NEC - \$238.00	Opti Z70 - \$80.00	Acer 77e - \$38.00	Samsung - \$65.00	Viewsonic - \$60.00
19" SVGA Color	? NEC - \$303.00	Opti Z90 - \$200.00	KDS VS195-\$180.00	Samsung - \$115.00	Viewsonic - \$235.00
Graphics Adapters					
AGP 128 Bit with 8 MB	* ATI - \$6.00	SIS 6326 - \$15.00	AOpen - \$6.00	Visiontek - In Base	In Base
AGP 128 Bit with 16 MB	ATI - \$27.00	Erazr-32mb - \$69.00	AOpen - \$30.00	Visiontek - \$20.00	Nvidia - \$30.00
Keyboard					
Microsoft Natural Elite	\$40.00	\$29.00	\$14.00	\$25.00	\$15.00
Chassis					
Full-Size Tower	\$40.00	\$35.00	\$45.00	\$40.00	N / A
Desktop Case 3 - 5 1/4" Ext	\$15.00	\$49.00	Option in Base	\$0.00	Option in Base
Network Card					
10/100 32 Bit NIC - AT	AT - \$15.00	AT - \$24.00	AT - \$28.00	3COM - In Base	N / A
10/100 32 Bit NIC - Intel	Intel - \$38.00	3COM - \$50.00	AOpen - \$24.00	Intergrated <\$35.00>	Intel - \$50.00
Multi-Media					
Sound Card - 32 Bit	Aopen - \$12.00	ESS - \$21.00	AOpen - \$14.00	Intergrated <\$30.00>	N / A
Sound Card - 64 Bit	CL - \$29.00	CL - \$39.00	AOpen - \$18.00	CL - In Base	CL - \$40.00
CD-ROM - 50X	Acer - \$35.00	Acer - \$49.00	AOpen - \$37.00	Samsung 48X-In Base	4Qtech - \$45.00
CD-RW 12/20/32A	Plextor - \$237.00	* Plextor - <del>\$2.00</del> 237.00	Plextor - \$255.00	Sony - \$115.00	* Teac - \$185.00
Dual Speaker System	MLI - \$7.00	MM - \$9.00	AOpen - \$17.00	AL - \$15.00	CA - \$10.00
3 Piece Speaker System	AL - \$36.00	AL - \$49.00	AOpen - \$39.00	AL - \$40.00	AL - \$65.00
Headphones	Labtec - \$9.00	* - \$19.00	EP-258H - \$12.00	Koss - \$35.00	* - \$6.00
Removable Storage					
100 MB Internal Drive	IOMEGA - \$39.00	NEC - \$55.00	Panasonic - \$43.00	NEC - \$55.00	IOMEGA - \$70.00
250 MB Internal Drive	IOMEGA - \$78.00	IOMEGA - \$99.00	IOMEGA - \$89.00	IOMEGA - \$119.00	IOMEGA - \$150.00
Applications (Pre-Loaded)					
Load MS Office 2000	\$30.00	\$0.00	\$10.00	\$0.00	\$0.00
Modems					
Internal 56K	3COM - \$50.00	3COM - \$69.00	AOpen - \$30.00	3COM - \$50.00	3COM - \$55.00
* = Refer to bid for additional information					
** = PC Mall bid \$1433.00 each, total for 60 was \$85,980.00. They did not follow the bid as far as upgrades, since they were in sixth place, I did not try to interpret what they were trying to do with their upgrades. If this needs to be done, a person can look at the bid					

October 4, 2000 System Deliveries

System	Destination	QTY	POC	Ext
System 1	Math Instructors	6	Deb Stuart	2128
System 2	English Instructors - Look at order form	6	Deb Stuart	2128
System 3	Financial Aid Counselors	6	Colin Randolph	2275
System 4	Colin Randolph	1	Colin Randolph	2275
System 5	North Side Center (Gooding)	1	Elaine Bryant	2461
System 6	North Side Center (Gooding)	2	Elaine Bryant	2461
System 7	Gym - Main Office	1	Ginger Nukaya	2475
System 8	Taylor - Ron Shopbell	1	Ron Shopbell	2268
System 9	Evergreen A12	1	Dennis Pettygrove	2422
System 10	Evergreen C-92 / Canyon 124-I	1	C Thomas / Lloyd DeWitt	2409/2319
System 11	Evergreen A11	1	Carol Cox	2429
System 12	Canyon 201	1	Tim Miller	2339
System 13	Head Start Office	3	Teresa Carter	736-0741
System 14	Head Start Office	1	Teresa Carter	736 0741
System 15	Fine Arts 120	1	Fran Tanner	2554
System 16	Fine Arts 134	1	George Halsell	2556
System 17	Art Complex 109	1	Bill West	2629
System 18	Art Complex and Fine Arts Ticket Office	2	Svetlana Schuckert	2625
System 19	Canyon 104	1	Wayne Hine	2309
System 20	ADC 202A and Burley Compass	4	LaMont Turner	2567
System 21	ADC 202A	2	LaMont Turner	2567
System 22	Museum 012	1	David Babb	2667
System 23	Hailey Outreach Center	1	Lacee Hennefer	2462
System 24	Hailey Outreach Center	2	Carol S / Joan Davies	2462
System 25	Nursing Program	5	C Buettner	2155
System 26	Evergreen A-34	1	Betty Giffin	2407
System 27	Fish Hatchery Office	1	Terry Patterson	733-3972
System 28	Evergreen A36	1	Blaine Hope	2415
System 29	Evergreen A-39	1	Rick Parker	2402
System 30	Canyon 102B	1	Teresa Sept	2312
System 31	Desert 105	1	Ed Martin	2372
System 32	Maintenance	2	Randy Dill	2600
System 33	OOA	1	Judy Tipton	733-2122
System 34	OOA - #105	1	Judy Gerard	733-2122
System 35	Aspen - New Addition	1	Laurie Fothergill	2102
System 36	Canyon / Desert	3	Del Harper	2333
System 37	Canyon 133-B	1	Jere Mason	2323
System 38	Burley Outreach Center	2	Annette Braegger	2460
System 39	Refugee Center	2	Ron Black	733-2166
System 40	refugee Center	1	Ron Black	733-2166
		73		



**SOUTH CENTRAL HEAD START**  
College of Southern Idaho  
PO Box 1238  
Twin Falls, Idaho 83303-1238  
Phone: (208) 736-0741  
Fax: (208) 734-3832  
E-mail: schs@micron.com

**Public Release:**

**THE CHILD AND-ADULT CARE FOOD PROGRAM**  
(FY01)

Today the College of Southern Idaho / South Central Head Start announced its sponsorship of the USDA Child and Adult Care Food Program. Meals will be made available to enrolled children at no separate charge; without regard to race, color, disability, age, gender, religion, or national origin. Persons who believe they may have been denied equal opportunity for participation may write to the USDA, Office of Civil Rights, Room 326-W, Whitten Building, 14<sup>th</sup> and Independence, Washington, D.C. 20250. Parents' Income determines the amount of money USDA will reimburse us to provide meals to enrolled children. The income eligibility guidelines listed below are used to determine our reimbursement from USDA. Children from households whose monthly income is at or below these levels are eligible to be counted for free or reduced-price meal reimbursements.

**MONTHLY INCOME ELIGIBILITY GUIDELINES**

<b>Family Size</b>	<b>Free</b>	<b>Reduced</b>
1	905	1,288
2	1,219	1,735
3	1,533	2,182
4	1,848	2,629
5	2,162	3,076
6	2,476	3,523
7	2,790	3,970
8	3,104	4,417
For each additional family member	+315	+448

Meals will be provided at: (List names and address of all sites.)

Blaine County Head Start	313 North Main Street, Hailey, Idaho, 83333
Little Wood Head Start	207 West A Street, Shoshone, Idaho, 83352
North Side Head Start	147 North Adams, Jcrome, Idaho, 83338
Wendell Head Start	250 Second Avenue East, Wendell Idaho 83355
Twin Falls Head Start	296 Falls Avenue West, Twin Falls, Idaho, 83301
West End Head Start	230 North 11 <sup>th</sup> Street, Buhl, Idaho, 83316
East End Head Start	465 U.S. Highway 30 West, Hansen, Idaho, 83334
Mini-Cassia Head Start	800 16 <sup>th</sup> Street, Burley, Idaho, 83318
Power County Head Start	1825 Fairway Drive, American Falls, Idaho, 83211



Media Submitted To:

Date of Submission:

Buhl Herald  
P.O. Box 312  
Buhl, Idaho 83316-0312

9/18/2000

Times-News  
P.O. Box 584  
Twin Falls, ID 83303

9/18/2000

North Side News  
124 North Lincoln  
Jerome, ID 83338

9/18/2000

Wood River Journal  
P.O. Box 988  
Hailey, ID 83333

9/18/2000

Idaho Mountain Express  
P. O. Box 1013  
Ketchum, ID 83340

9/18/2000

South Idaho Press  
230 East Main  
Burley, ID 83318

9/18/2000

Power County Press  
174 Idaho Street  
American Falls, ID 83211

9/18/2000

KEZJ Radio Station  
K 96.5 Good Time Oldies Rock & Roll  
415 Park Ave.  
Twin Falls, ID 83301

9/18/2000

Gooding County Leader  
442 Main Street  
Gooding, ID 83330

9/18/2000

Impact Radio Group  
P. O. Box 5599  
Twin Falls, Idaho 83303

9/18/2000

Lincoln County Journal  
108 North Rail Street  
Shoshone, Idaho 83352

9/18/2000

Idaho State Journal  
P.O. Box 431  
Pocatello, Idaho 83204

9/18/2000

KBAR - AM Radio  
KZDX - FM  
1841 West Main  
Burley, Idaho 83318

9/18/2000

KMVT

9/18/2000

1100 Blue Lakes Blvd. North  
Twin Falls, Idaho 83301

KDID News 55  
350 Falls Avenue  
Twin Falls

9/18/2000

KXTF - (Fox) 35  
1061 Blue Lakes North  
Twin Falls

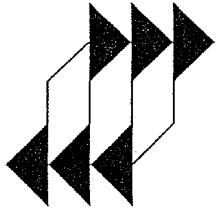
9/18/2000

KTFT (NBC) 38  
834 Falls Avenue  
Twin Falls

9/18/2000

KSAW (ABC)  
834 Falls Avenue  
Twin Falls, Idaho 83301

9/18/2000



*College of Southern Idaho  
Herrett Center for Arts and Science*

**TO:** President Meyerhoeffer

**FROM:** James C. Woods, Director

**DATE:** October 13, 2000

**SUBJECT:** Museum Accreditation

Attached is a letter I sent to the AAM requesting an extension on our response to their accreditation review. I have been visiting with Char Hageman about Plan Builder in anticipation that it will be useful in helping me design a institutional plan tailored for the Herrett Center and matching the goals and objectives of the college. I anticipate they will approve this extension.

You will note that item #2 involves formal adoption of our Herrett Center Mission Statement by the CSI Board of Trustees. I have attached to this memo a copy of our Mission Statement. Would it be possible for you to get formal approval at one of the next three Board meetings? I would be pleased to address any revisions you or the Board may suggest regarding the Herrett Center mission statement.

Thank you very much.

October 13, 2000

Kia L. Dorman, Administrative Assistant  
Accreditation Commission  
American Association of Museums  
1575 Eye Street NW, Suite 400  
Washington DC 20005

Dear Ms. Dorman,

I am writing in response to your recent phone call pertaining to our narrative report addressing shortcomings in our recent AAM Accreditation Self-Study. The Accreditation Commission found three areas in our self-study in need of improvement including:

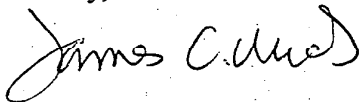
- 1) A need to more formally address our institutional planning.
- 2) Formal adoption by the College Board of Trustees of our Herrett Center mission statement.
- 3) Correction or clarification of certain language appearing in our code of ethics.

The third item has been resolved, the second item will be resolved at a forthcoming CSI Board of Trustees meeting. The first item, however, is somewhat more complex and will require a few more months to resolve adequately. Being part of a larger educational institution, we are hopeful to have the institutional plan for the Herrett Center complement that of the College of Southern Idaho. To this end, we have been communicating with our Office of Planning and Development which recently secured the services of Worksoft, Inc., to provide installation and training of their institutional planning software called Plan Builder IV. Our goal is to work with the college administration and members of our Herrett Center Advisory Committee to adopt an institutional plan that both meets our host institution needs as well as addresses the expectations outlined in the AAM guidelines adopted March 15, 1999, using Plan Builder IV as a vehicle for this document.

Therefore, I am hereby requesting an extension of our deadline to December 29, 2000. This extension will allow sufficient time for us to insure institutional planning for the Herrett Center coordinates well with that of our mother institution.

Thank you for considering this request.

Sincerely,



James C. Woods, Director



The Herrett Center for Arts and Science

College of Southern Idaho

315 Falls Avenue P.O. Box 1238 Twin Falls, ID 83303-1238 (208) 733-9554, x2655

Accredited by the American Association of Museums

## HERRETT CENTER MISSION STATEMENT

The Herrett Center for Arts and Science is a non-profit support service of the College of Southern Idaho. Its purpose is primarily educational, with emphasis on programs for elementary and secondary school students, CSI students, and the adult community of south-central Idaho. The major fields of interest for the Center include anthropology, natural science, and visual art.

The Center will function as a museum by collecting, preserving, and interpreting artifacts and natural history specimens with an emphasis on the prehistoric American continent. Collections will be preserved using contemporary archival standards. These collections will be presented to the public in the form of permanent or temporary exhibitions, lectures, symposiums, and publications. The Center will also support the Faulkner Planetarium which will provide multi-media presentations emphasizing space sciences. The state-of-the-art theater will also be used for public lectures, drama and musical performances, special events, and symposia. The Center will support the Jean King Gallery of Art which, in cooperation with the CSI Fine Art Department and the Associated Students of CSI, will offer exhibitions and other programs concerning contemporary art and art issues. The gallery will bring to the area exhibitions and supporting programs that expand community awareness of the visual arts. The gallery will also locate, recognize, and promote visual artists residing in Idaho.

The Herrett Center for Arts and Science will participate with other College of Southern Idaho academic and vocational departments in fulfilling the role and mission of the College of Southern Idaho\*.

*\*CSI Mission Statement:*

*"The College of Southern Idaho, a comprehensive community college, educates the diverse residents primarily of South Central Idaho and encourages them to lead full, effective lives in a changing world."*

# CSI STRATEGIC PLANNING RETREAT 2000

October 11 & 12  
Soldier Mountain Resort

## AGENDA

### Wednesday, October 11, 2000

Coffee and Snacks

- 10:00 Introductions -- Overview of the Retreat (*Joan*)
- Introduction of topics to be addressed: (*Joan*)
    1. Developing a campaign to increase the number of graduates
    2. Analysis of our services for multicultural students
    3. Issues: State outcome measures, others?
  - Planning from the President's perspective; planning from the Planning Division's perspective; planning from the Academic perspective (*Jerry Meyerhoeffer, Joan, and Jerry Beck*)
  - Plan for improvement -- where we meet in the middle (*Rick Snider*)
  - Plan Builder (Q Builder) -- software for implementing strategic plans at the Unit Level (*Char Hagemann*)
- 10:30 Closing the planning gaps: integration. (*Doug Goodgame from Worksoft will give us a preview of Plan Builder*)
- 12:30 Lunch
- 1:30 What is on the horizon politically and competitively for CSI? Property tax, Ricks College, and planning a strategy to deal with both (*Jerry Meyerhoeffer and Jeff Duggan*)
- 2:15 Break
- 2:30 Developing a campaign to increase the number of graduates (*Char Hagemann*); data that supports the need (*Ken Campbell*)
- 4:00 Identification of issues raised by state outcome measures
- 6:30 Dinner

### Thursday, October 12, 2000

- 7:30 Breakfast
- 8:00 Role playing of multicultural students' challenges
- 8:30 Discussion of Role Playing
- 9:00 Report and recommendations from the Multicultural Student Task Force (*Rosa Davila*)
- 9:40 Discuss issues related to state outcome measures
- 10:30 Break
- 10:50 Begin review of goals and objectives
- 12:00 Lunch
- 1:00 Craft new or altered goals and objectives
- 2:00 Adjourn

**COLLEGE OF SOUTHERN IDAHO  
STRATEGIC PLANNING**

Planning Retreat Outcomes  
October 11 and 12, 2000

Each year the planning council convenes a two-day retreat to evaluate our progress toward our goals and objectives and to develop new goals and objectives when appropriate.

Part of that process includes celebrating the success that we have had in accomplishing what we set out to do. In many cases that means that we are not through with the particular activity, but we have developed the new systems, policies, or procedures needed for the activity to thrive in our institution.

*This year those objectives which we celebrate include:*

- **Faculty Staff Development** -- resources made available for training and ongoing progress in our use of technology institution-wide
- **Facilities and Resources** -- resources for and realization of the Aspen Building expansion
- **Student Success** -- subcommittees' success in studying the implications of increasing the numbers of international and multicultural students on our campus. Their recommendations include creation of a new position, development of an intensive English course, and creation of a resource directory of multiculturally experienced contacts across campus.

This year there were no new goals (see attached), but *several new objectives were developed to facilitate reaching those goals*. They include:

□ **Goal #1 -- Quality**

Objective: CSI will study the e-learning environment to ensure that the coursework that we develop addresses quality and those populations needing improved access.

□ **Goal #2 -- Accountability**

Objective: CSI will take a leading role in promoting economic development across our eight-county region through the establishment of a regional workforce development center.

Objective: Develop a cross-institutional campaign to increase the number of graduates. (We are reworking the objective that states that we will increase the number of graduates by 5% a year to include the "institutional campaign" wording).

**COLLEGE OF SOUTHERN IDAHO**  
**GOALS AND INSTITUTIONAL OBJECTIVES**  
**1999 to 2004**

Each year new institutional objectives will be considered and added, and those accomplished will be retired. Those which were not accomplished within the time frame expected, but which are considered still important, remain on the list with initial target dates. **NOTE: All measurements beyond 2000 are projected figures.**

1. **Quality:** The institution will continuously seek *to improve* and to offer programs relevant to student and community needs with effective instruction and services by highly qualified faculty and staff utilizing up-to-date instructional and management technology.

- 1) By June 2002: *The section size (class load) will not exceed the average quality level of 15.5 for the technical division, and 21.5 for the academic division established in 1997.*

FY97	FY98	FY99	FY00
Tech 15.5 Aca 21.5	Tech 13.7 Aca 19.9	Tech 13.42 Aca 20.58	Tech 13.8 Aca 19.9
FY01	FY02	FY03	FY04
Tech 15 Aca 21	Tech 15.5 Aca 21.5	Tech 15.5 Aca 21.5	Tech 15.5 Aca 21.5

- 2) By spring 2002: *All students receiving the associate of arts and associate of science degrees and all certificates will demonstrate proficiency with computer applications. State Plan IV Technology, Goal 1, C.*

FY97	FY98	FY99	FY00
N/A	N/A	N/A	N/A
FY01	FY02	FY03	FY04
100%	100%	100%	100%

- 3) By June 1999: *The institution will have a 95 percent positive placement for students from technical preparatory programs.*

FY97	FY98	FY99	FY00
		*95%	*94.08%
FY01	FY02	FY03	FY04
95%	95%	95%	95%

*\*State of Idaho Division of Professional-Technical Education Post-secondary Follow-up Summary Report 2000 on students completing programs during 1998/1999*

2. **Accountability:** The institution will evaluate institutional effectiveness on an ongoing basis to be accountable to all relevant customers and sponsors, accrediting agencies and funding sources.

- 1) 1999-2000: *Identify performance indicators important to the institution in determining our success.*



3. **Student Success:** The institution will improve its capability to serve the growing diversity among students [increased numbers of those who a.) require remedial work, b.) are more highly able students, and c.) are culturally diverse] through effective classroom instruction, improved student advising and comprehensive learning assistance programs, with the goal of improved academic success, retention, transfer and post-enrollment success.

- 1) *Study the implications and needs for attracting more multicultural and/or international students in terms of services we should offer, how we recruit, and what resources we need to implement the plan. Address these same issues relative to highly abled students as well.*
- 2) *Develop and implement a plan to improve advising with a sub objective of increasing graduation rates.*

4. **Faculty and Staff Development:** The institution will seek to provide increased opportunities for participation of all employees in staff development activities to enable faculty and staff to meet changing student and community needs and utilize new technology.

- 1) By spring 2001: *100% of the faculty will be involved in a professional development activity with an emphasis in technology. State Plan IV Technology, Goal 1, B.1 and C.5 and Goal 3, B.2 and C.3.*

*Note:* fall of 1997 a survey will be taken to determine the baseline.

- 2) Ongoing: *A minimum of 1% of the budget each year will be made available to faculty for research and development of alternative delivery of education using technology. State Plan VI Technology, Goal 1 C.1 and State Plan VII Instruction, Goal 3, C.4; Goal 3, B.2 and C.3; Goal 2, C.2.*

FY97	FY98	FY99	FY00	FY01	FY02	FY03	FY04
1%	1.2%	1.07%	1%	1%	1%	1%	1%

- 3) 1997-2001: *Focus on yearly professional development themes to create learning communities 98-99, Becoming a Learning College and Continuation of Outcomes Assessment and Futurist Views of Society, 99-2000, Advising and Outcomes Assessment (survey by Faculty and Staff Development Committee, 2000-2001, 2001-2002.*
- 4) 1997 - 2001: *Increase access to professional development for faculty, staff and administration.*

5. **Adequate Funding:** The institution will obtain the resources to remain competitive in acquiring and retaining talented faculty and to provide them with facilities and resources necessary for them to meet our quality standards of education.

- 1) By spring 1999: *Faculty salaries will reach a minimum of the mean level of like institutions located in the Rocky Mountain States, will be competitive with our peer institution in the state, North Idaho College, and will remain at that competitive level (Mountain States/CSI). State Plan VII Instruction, Goal 3, C.3.*

	FY97	FY98	FY99	FY00
Mt. States*	\$36,634	\$36,997	\$37,960	\$38,266
CSI	\$35,522	\$36,289	\$37,818	\$38,898
	FY01	FY02	FY03	FY04

\*Annual data available in December from Rocky Mountain Association of Community Colleges

- 5) From 1996 to 2001: *Enrollment via electronic delivery modes will increase by 10% to all those in areas not easily accessible to the campus.* State Plan IV Technology, Goal 1, B.2 and C.2 and State Plan VII Instruction, Goal 2, B.1.

FY97 New Base Line	FY98	FY99	FY00	FY01	FY02	FY03	FY04
1,341	1,410 5.14%	1,597 16.85%	1,734 29.39%	1,627			

- 6) 1996-2000: *Increased information about community needs for education and training will be sought for institutional planning.*

7. **Facilities and Resources:** The institution will plan and utilize the facilities and resources in a manner consistent with our student-success centered philosophy.

- 1) From 2000 to 2004: *Increase the number of classrooms with multi-media capabilities to 60% of available classrooms* State Plan IV Technology, Goal 1, C.4.

FY97	FY98	FY99	FY00	FY01 Projected	FY02 Projected	FY03 Projected	FY04 Projected
8	21	41	*52 33.5%	24	28	28	

*\*of 155 total classrooms available*

- 2) By July 1999: *Resources will be available to make an addition to the Fine Arts Building to accommodate new programs and to meet our community service mission.*
- 3) By July 2001: *Resources will be available to add a Health Sciences wing to the Aspen Building to accommodate the three new paraprofessional degree and certificate programs initiated in the fall of 1997.*

revised 10/00 to include changes to CSI plan submitted 7/1/00 as well state performance report submitted 9/1/00

**COLLEGE OF SOUTHERN IDAHO  
BOARD OF TRUSTEES**

**EXECUTIVE SESSION**

**NOVEMBER 20, 2000**

**5 P.M.**

**PRESIDENT'S BOARD ROOM**

The Board will meet in accordance with Idaho Code 67-2345 (b) to conduct deliberations concerning personnel; or (c) to conduct deliberations concerning real property.

COLLEGE OF SOUTHERN IDAHO  
COMMUNITY COLLEGE DISTRICT  
BOARD OF TRUSTEES MEETING  
PRESIDENT'S OFFICE  
EXECUTIVE SESSION  
NOVEMBER 20, 2000

CALL TO ORDER: 5:00 p.m. PRESIDING: LeRoy Craig

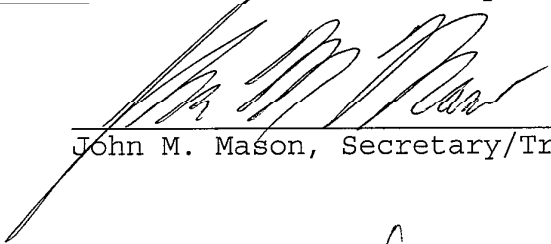
ATTENDING: Trustees: LeRoy Craig, Dr. Thad Scholes, Donna Brizee, Bill Babcock and Dr. Charles Lehrman

College Administration: Gerald Meyerhoeffer, President  
John M. Mason, Secretary/Treasurer  
Robert Alexander, College Attorney

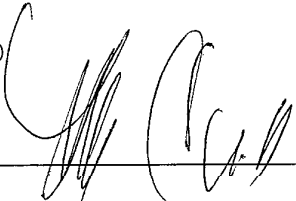
Visitors: None

The Board of Trustees entered into Executive Session in accordance with Idaho Code 67-2345 (b) to conduct deliberations concerning personnel and (c) to conduct deliberations concerning real property on MOTION by Donna Brizee. Affirmative vote was unanimous.

ADJOURNMENT was declared at 5:30 p.m.

  
\_\_\_\_\_  
John M. Mason, Secretary/Treasurer

APPROVED December 18, 2000

  
\_\_\_\_\_  
Chairman