



COLLEGE OF SOUTHERN IDAHO BOARD OF TRUSTEES



April 21, 2008

EXECUTIVE SESSION

5:00 p.m.

Taylor Building – President’s Board Room

BOARD OF TRUSTEES MEETING

6:00 p.m.

Taylor Building – SUB 248

AGENDA

MINUTES – EXECUTIVE SESSION OF MARCH 21, 2008: (A) *Mike Mason*

MINUTES – REGULAR MEETING OF MARCH 21, 2008: (A) *Mike Mason*

MINUTES – EXECUTIVE SESSION OF APRIL 4, 2008: (A) *Mike Mason*

TREASURER’S REPORT: (A) *Mike Mason*

PROPOSED FY09 TUITION & FEE CHANGES: (A) *Mike Mason*

RATES SET BY DORMITORY HOUSING COMMISSION: (A) *Mike Mason*

FY09 EMPLOYEE CONTRACTS AND COMPENSATION : (A) *Mike Mason*

RESIDENTIAL CONSTRUCTION PROGRAM PROPERTY PURCHASE: (A) *Mike Mason*

HEAD START REPORT: (A) *Mike Mason*

NAMING OPPORTUNITY GUIDELINES : (A) *President Beck*

CSI 2008-2012 STRATEGIC PLAN APPROVAL: (A) *Edit Szanto*

FRISBEE GOLF COURSE ON CAMPUS: (A) *Graydon Stanley & Ben Carrico*

COMMUNITY BASED JOB TRAINING GRANT UPDATE: (I) *Mark Sugden & Monica Kessell*

GYM FLOOR REPLACEMENT UPDATE: (I) *Randy Dill*

PRESIDENT’S REPORT: (I) *President Beck*

OLD BUSINESS

NEW BUSINESS

THE COLLEGE OF SOUTHERN IDAHO
COMMUNITY COLLEGE DISTRICT
APRIL BOARD OF TRUSTEES MEETING
APRIL 21, 2008

CALL TO ORDER: 6:18 p.m. Presiding: LeRoy Craig

Attending: Trustees: LeRoy Craig, Dr. Charles Lehrman,
Dr. Allan Frost, Donna Brizee and Dr. Thad Scholes

College Administration:

John M. Mason, Secretary/Treasurer
Robert Alexander, College Attorney
Dr. Jerry Gee, Executive Vice President and Chief
Academic Officer
Dr. Edit Szanto, Vice President of Student Services
and Planning and Development
Dr. Ken Campbell, Dean of Technology
Jeff Harmon, Dean of Finance
Dr. Cindy Bond, Instructional Dean
Dr. Mark Sugden, Dean of Health and Human Services
Todd Schwarz, Instructional Dean
Graydon Stanley, Dean of Students
Scott Scholes, Dean of Student Services
Monty Arrossa, Director of Human Resources
Randy Dill, Physical Plant Director
Curtis Eaton, Advisor to the President
Doug Maughan, Public Information Director
Kathy Deahl, Administrative Assistant to the
President

CSI Employees: Scott Rogers, John Hughes, Monica Kessell and
Deb Wilson

Visitors: Lexie Scanlon and Ben Carrico

Faculty Representative: John Boling and Jody Hawkins

PACE Representative: Cindy Flowers and Nina Ramsey

Times News: Andrea Jackson

MINUTES OF THE EXECUTIVE SESSIONS OF MARCH 24 AND APRIL 4,
2008 AND THE REGULAR SESSION OF MARCH 24, 2008 were approved
on MOTION by Dr. Thad Scholes. Affirmative vote was
unanimous.

TREASURER'S REPORT: The Treasurer's report was approved on MOTION by Donna Brizee. Affirmative vote was unanimous.

PRESIDENT'S REPORT:

1. The administration's 2008-2009 tuition and fee proposal to change the charging criteria and amount charged per credit was presented to the Board. The current charge is \$105 per credit up to 10 credits for a total of \$1,050 for a full time student. The proposal for the 2008-2009 school year is to charge \$95 per credit up to 12 credits for a total of \$1,140 for a full time student. Graydon Stanley discussed the student response to the proposed changes in tuition and fees for the 2008-2009 school year. He noted that there was support for the proposal from the student senate and input from the student population had been solicited. Student body president Lexie Scanlon indicated there was student support for the change.

President Beck stated that while full time fees were increasing by \$90, more scholarship opportunities were available for full time students. College of Southern Idaho Foundation Executive Director Curtis Eaton indicated the foundation hoped to increase scholarship donations from approximately \$800,000 this year to nearly \$1,000,000 during the 2008-2009 school year.

The Board approved the tuition and fee proposal for the 2008-2009 school year on MOTION by Dr. Thad Scholes. Affirmative vote was unanimous.

2. Trustee Donna Brizee presented outgoing student body president Lexie Scanlon with a gift and expressed the Board's appreciation to her for her work over the past year.

3. The Board approved the 2008-2009 room and board rates set by the Dormitory on MOTION by Dr. Charles Lehrman. Affirmative vote was unanimous.

Graydon Stanley advised the Board that a new 100 meal plan was being offered. He also reported that room rates would be the same as the previous year and meal plan costs were

3. (continued) increasing by 4.5%. Overall, students will see an increase of less than 1%.

4. Mike Mason reported that the 2008-2009 budget was prepared utilizing a salary increase of 3% plus \$300. He stated that there were adequate funds in the budget to pay for this increase and the increased cost of health insurance.

5. The Board approved the purchase of a lot located at 1134 West Caswell for the residential construction program on MOTION by Dr. Allan Frost. Affirmative vote was unanimous.

6. Mike Mason advised the Board that flat federal funding and increases in health insurance costs are requiring Head Start to change their program. The changes are as follows:

a. Staff wages will be frozen with the exception of increase for education and second language proficiency.

b. 39 full day/full year slots will be changed to 39 part day/part year slots

c. Reduction of home visits to 15 in the part day/part year option, 12 in the double session option and 12 in the school district collaboration option.

7. President Beck and Curtis Eaton reviewed the proposed Naming Opportunity Guidelines with the Board. The Board agreed to take the guidelines under advisement and discuss them further at the May 19, 2008 Board meeting.

8. Dr. Edit Szanto presented an updated draft of the strategic plan for approval. President Beck noted that we still needed to reword section 5.23 but that the meaning would stay the same. The Board approved the adoption of the strategic plan as written and gave the administration latitude to rewrite section 5.23 on MOTION by Dr. Charles Lehrman. Affirmative vote was unanimous.

9. Graydon Stanley introduced student Ben Carrico who gave a presentation on a proposed Frisbee golf course on campus. Mr. Stanley stated that Mr. Carrico had given the presentation to John Hughes, physical education department head, Scott Rogers, recreation center coordinator, students and administrators.

9. (continued) The proposal for the Frisbee golf course is supported by all of the above listed groups.

The Board approved the establishment of a Frisbee golf course on campus along the Perrine Coulee with appropriate warning signs on MOTION by Dr. Allan Frost. Affirmative vote was unanimous.

10. Dr. Mark Sugden and Monica Kessell reported on the Community Based Job Training grant. President Beck stated that the nursing department and administration had done an excellent job of implementing the grant. Particular recognition was given to industry partners Con Paulos and Roy Prescott, Regional Health and Welfare Director John Hathaway and Region IV Development Director Joe Herring.

Chairman Craig thanked all of those involved in the grant for their outstanding work.

11. Randy Dill gave presentation on the proposed floor for the gymnasium. The Board approved the purchase of the floor and a cost plus design build contract with Starr Corporation on MOTION by Dr. Thad Scholes. Affirmative vote was unanimous.

The cost plus contract is due to the unknown condition of the concrete base under the existing floor. The base may need significant work or may need very little work.

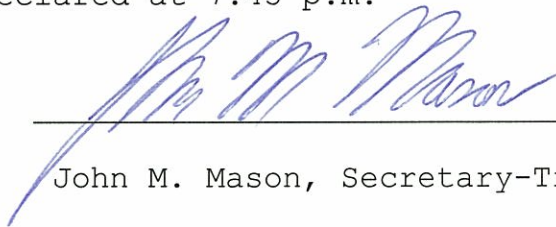
12. The Memorandum of Understanding between the College of Southern Idaho and the College of Western Idaho will be reviewed at the May 19, 2008 Board meeting.

13. The price approved last month for the college storage/bus garage building has increased due to the existing foundation being out of square and unusable. In addition to demolition and removal, we would also like to add doors to the new building.

The Board approved increasing the amount authorized for the college storage/bus garage to approximately \$366,200 on MOTION by Dr. Charles Lehrman. Affirmative vote was unanimous.

14. Due to the length of the meeting, the President did not give his report to the Board. The President stated that the report would be mailed to the Board.

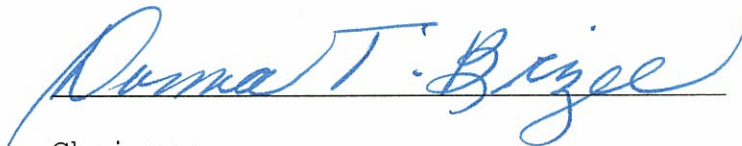
ADJOURNMENT was declared at 7:45 p.m.



A handwritten signature in blue ink, appearing to read "John M. Mason", is written over a horizontal line.

John M. Mason, Secretary-Treasurer

Approved: May 19, 2008



A handwritten signature in blue ink, appearing to read "Roma T. Bizje", is written over a horizontal line.

Chairman

COLLEGE OF SOUTHERN IDAHO
COMMUNITY COLLEGE DISTRICT
BOARD OF TRUSTEES
PRESIDENT'S BOARDROOM
EXECUTIVE SESSION
April 21, 2008

CALL TO ORDER: 5:00 PM PRESIDING: LeRoy Craig

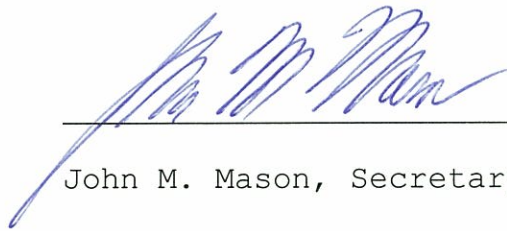
ATTENDING: Trustees: LeRoy Craig, Dr. Charles Lehrman,
Donna Brizee, Dr. Allan Frost and Dr. Thad Scholes

College Administration: Gerald L. Beck, President
John M. Mason, Vice President of Administration
Monty Arrossa, Director of Human Resources
Curtis Eaton, Executive Director of the College
of Southern Idaho Foundation

Visitors: None

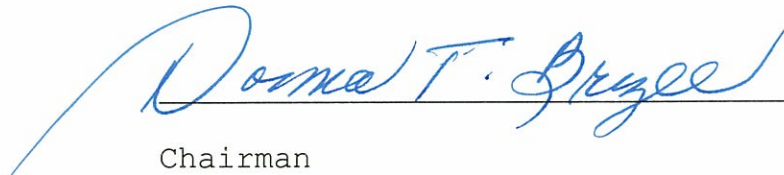
The Board of Trustees entered into Executive Session in accordance with Idaho Code 67-2345 (b) to conduct deliberations concerning personnel and (c) to conduct deliberations concerning real property on MOTION by Dr. Thad Scholes. Affirmative vote was unanimous.

BOARD OF TRUSTEE ADJOURNMENT was declared at 6:09 p.m.



John M. Mason, Secretary/Treasurer

APPROVED May 19, 2008



Chairman



April 17, 2008

To: President Beck and the College of Southern Idaho Board of Trustees

From: Mike Mason

Re: FY 2009 Tuition and Fees

The College of Southern Idaho is currently charging \$105 per credit up to 10 credits with an overload charge of \$105 per credit for over 20 credits for in state students. The \$1,050 that a full time student is paying is currently the lowest tuition and fee charge of any community college or four year institution in the state. With the exception of the soon to be started College of Western Idaho, all other institutions base full time fees on 8 credits versus our 10 credits. CWI is expected to base full time fees on a 12 credit basis.

Approximately 62% of our students take 10 credits or less. Our traditional approach of raising tuition and fees based upon 10 credits puts an excessive burden on our part time students. Traditionally, they utilize fewer services and continue to experience disproportionate increases in the cost per credit.

We are proposing that the basis for per credit charges be increased from 10 credits to 12 credits. We are also proposing that the per credit cost be reduced from \$105 to \$95. While this will result in a reduction for any student taking 11 credits or less, students taking 12 credits or more will see their fees increase by approximately 8.57%. Since 64.5% of our students take 11 credits or less, about 35.5% of our students will experience this 8.57% increase. While we do not like to impose this type of increase, these are the group of students that utilize more of the services we offer.

By spreading future tuition and fee increases over 12 credits instead of 10 we are impacting more students which will hopefully keep these increases lower and be equitable. This proposal has been presented to the student senate and various student input has been solicited. Dean of Students Graydon Stanley will present his findings to the Board concerning the student response to this proposal.

If you have questions or would like further data concerning this issue, please let me know.

COLLEGE OF SOUTHERN IDAHO
2008-2009 DORMITORY ROOM AND BOARD CHARGES

March 27, 2008

	MEALS	DOUBLE	SINGLE
ROOM CHARGE		1,175.00	1,375.00
100 MEAL PLAN	655.67		
SALES TAX	39.33		
MEAL TOTAL	<u>695.00</u>		
ROOM & BOARD		1,870.00	2,070.00
\$ 0 SCRIPT MONEY			
ROOM CHARGE		1,175.00	1,375.00
125 MEAL PLAN	731.14		
SALES TAX	43.86		
MEAL TOTAL	<u>775.00</u>		
ROOM & BOARD		1,950.00	2,150.00
\$25 SCRIPT MONEY			
ROOM CHARGE		1,175.00	1,375.00
150 MEAL PLAN	849.06		
SALES TAX	50.94		
MEAL TOTAL	<u>900.00</u>		
ROOM & BOARD		2,075.00	2,275.00
\$50 SCRIPT MONEY			
ROOM CHARGE		1,175.00	1,375.00
200 MEAL PLAN	966.98		
SALES TAX	58.02		
MEAL TOTAL	<u>1,025.00</u>		
ROOM & BOARD		2,200.00	2,400.00
\$75 SCRIPT MONEY			
ROOM CHARGE		1,175.00	1,375.00
250 MEAL PLAN	1,108.49		
SALES TAX	66.51		
MEAL TOTAL	<u>1,175.00</u>		
ROOM & BOARD		2,350.00	2,550.00
\$100 SCRIPT MONEY			

ROOM & BOARD PLANS	PREVIOUS	CURRENT	DOLLAR	PERCENT
	2007-2008	2008-2009	INCREASE	INCREASE
DOUBLE ROOM 100 MEALS		1,870.00		
DOUBLE ROOM 125 MEALS	1,945.00	1,950.00	5.00	0.26%
DOUBLE ROOM 150 MEALS	2,055.00	2,075.00	20.00	0.97%
DOUBLE ROOM 200 MEALS	2,185.00	2,200.00	15.00	0.69%
DOUBLE ROOM 250 MEALS	2,315.00	2,350.00	35.00	1.51%
SINGLE ROOM 100 MEALS		2,070.00		
SINGLE ROOM 125 MEALS	2,145.00	2,150.00	5.00	0.23%
SINGLE ROOM 150 MEALS	2,255.00	2,275.00	20.00	0.89%
SINGLE ROOM 200 MEALS	2,385.00	2,400.00	15.00	0.63%
SINGLE ROOM 250 MEALS	2,515.00	2,550.00	35.00	1.39%

NOTE 1: INCREASED REVENUE WILL ONLY COME FROM INCREASED OCCUPANCY

NOTE 2: DOUBLE ROOM RATES WERE KEPT AT \$1,175 PER SEMESTER

SINGLE ROOM RATES WERE KEPT AT \$1,375 PER SEMESTER

NOTE 3: ABOVE INCREASES REPRESENT A 4.5% INCREASE IN FOOD COSTS, A REDUCTION TO ALMOST 0 IN COLLEGE MEAL PLAN MARK UPS AND NO INCREASE IN ROOM CHARGES



April 17, 2008

To: President Beck and the College of Southern Idaho Board of Trustees

From: Mike Mason

Re: Lot Purchase for Residential Construction Technology Program

Our Residential Construction program advisory board has found a lot about 100 yards from the other two lots we purchased last year. Alan Heck, our residential construction program instructor, has indicated that it is perfect for the program.

We are attempting to keep these projects as close to the college as possible. Due to the possible difficulty in finding suitable lots, we are trying to stay two years ahead. They are constructing a house on one of the lots we bought last year, will move to the property next to it next year (Fy 2009) and the property we want to purchase will be used for a house in Fy 2010.

The lot is located at 1134 West Caswell. The original asking price was \$49,500 but the owner has accepted our offer of \$44,000. We purchased the other two lots for \$45,000 each. I believe the \$44,000 is an acceptable price. We are in the process of closing on this lot with funding this purchase coming from the Plant Facility Fund.

We are renting one side of the townhouse that was completed as the first residential construction project for \$750 per month. We plan on renting the second side as soon as some final finish work is completed. The properties are managed by our Dormitory Housing apartment manager, Wanda Luna. It is our intention to continue to lease these and future residential construction houses as they are completed, unless otherwise directed by the Board.

We respectfully request that the Board recognize the purchase of the lot in the amount of \$44,097.00 and acknowledge Brad Wills for his assistance with this transaction and the program.

College of Southern Idaho Naming Opportunity Guidelines

I. Purpose

The purpose of these Guidelines is to provide a framework for naming CSI buildings, streets, interior spaces and landscaped areas (hereinafter called “facilities”) in honor of individuals or organizations. These Guidelines do not cover recognition in the form of plaques or other similar engravings. That form of recognition is delegated to the President of the College.

II. Naming Criteria

A. General

A facility may be named for a person or organization who has made a significant contribution to the growth and stature of the College. Credentials, character and reputation of each individual or organization for whom the naming is being considered shall be carefully scrutinized and evaluated. A donor may designate another name to be honored which will be similarly scrutinized.

B. Recognition of Distinction

A facility may be named for a person or organization upon recommendation the committee (see below) and a finding that the proposed honoree has given extraordinary, distinguished and lasting service that has benefited the College. A person who is recognized for distinction should not be a current employee or presently serving as a Trustee or Foundation Board member.

C. Recognition of Financial Support

A facility may be named for a person or organization upon recommendation of the committee (see below) and a finding that the person or organization has made a very substantial financial contribution to the College. “*Very substantial financial contribution*” means a contribution that is equal to at least 1/3 of the cost of the facility being named (adjusted for inflation in

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the case of renaming an existing building) or an amount that is significant when compared to other contributions to the College and Foundation. The prominence of the facility to be named should be considered. A financial contribution will typically be cash, binding pledge, or real estate. In appropriate circumstances the financial contribution may be a deferred gift.

III. Process

A. Trustee's Decision

The Trustees make the final decision concerning the award of naming a facility.

B. Naming Opportunity Committee

When a naming opportunity presents itself, the President of the College shall appoint a committee to investigate the potential. Members shall represent faculty, PACE, administration, Foundation and the Associated Students of CSI. The committee shall recommend to the President whether a proposed naming award should be implemented and suggest the facility or facilities that would qualify. The President then makes his recommendation to the Trustees.

C. Procedures

The name of the facility will typically be function related such as W street, X laboratory, Y residence hall, Z Gallery. Ceremonial dedication and publication will be determined by the President in consultation with the donor.

IV. Removal of Name

A. Committee Recommendation

The Committee may recommend to the President and then the President to the Trustees for decision, the removal of a name from a naming site. Removal is expected to be exceptionally rare and would occur only in the case where one honored by a naming site has acted in a way that dishonors the named site and the College by conduct that shows severe lack of integrity or ethical behavior that would permanently sully the reputation of the College.

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B. Name Site Change

The named site may be changed in the best interest of the College. For example a structure may be constructed on a named landscape area; or, a structure may be demolished and another constructed in its place. Every effort will be made to continue an appropriate acknowledgement of the original donor, but not necessarily as the name of the new facility.