

**AGENDA**

**Board of Trustees**  
Laird Stone, Chair  
Jack Nelsen  
Anna Scholes  
Jan Mittleider  
Scott McClure

**CSI Mission Statement:**  
To provide quality educational, social, cultural, economic, and workforce development opportunities that meet the diverse needs of the communities we serve.

**Board Mission Statement:**  
The mission of the Board of Trustees of the College of Southern Idaho is to lead in the constant definition, interpretation, articulation, implementation and evaluation of the College mission.

- |   |  |
|---|--|
| <b>I. CALL TO ORDER</b>   | <b>Chairman Stone</b><br>3:00PM/President’s Board Room |
| <b>II. RECESS TO EXECUTIVE SESSION</b><br><i>Motion to convene in Executive Session</i>   | <b>Chairman Stone</b>                                  |
| <b>III. RECONVENE REGULAR MEETING</b>   | <b>Chairman Stone</b><br>4:00PM/Taylor Bldg Room 276   |
| <b>IV. APPROVAL OF MEETING AGENDA</b>   | <b>Chairman Stone</b>                                  |
| <b>V. STUDENT/FACULTY/STAFF ACHIEVEMENTS</b>  | <b>President Fisher</b>                                |
| <b>VI. MINUTES &amp; BUSINESS REPORTS</b><br><b>Approval of Minutes</b><br>February 28, 2022<br><b>Approval of Treasurer’s Report</b> | <b>President Fisher</b><br><br><b>Kristy Carpenter</b> |
| <b>VII. OPEN FORUM</b>  | <b>Chairman Stone</b>                                  |
| <b>VIII. UNFINISHED BUSINESS</b>  |  |
| <b>IX. NEW BUSINESS</b><br><b>Action Items</b>  |  |
| 1. Head Start/Early Head Start Report   | <b>Marielle Weaver</b>                                 |
| 2. Academic Affairs Update 3-Year Plan  | <b>Todd Schwarz</b>                                    |
| 3. Community College Month Resolution   | <b>President Fisher</b>                                |
| 4. Transformer Enclosure Addition   | <b>Devon Jenks</b>                                     |
| 5. Eagleview Apartments Furniture Purchase  | <b>Devon Jenks</b>                                     |
| <b>Information Items</b>  |  |
| 1. FY 2023 Insurance Update   | <b>President Fisher</b>                                |
| 2. Spring 2022 Enrollment Update  | <b>Thomas Sharpe</b>                                   |
| 3. Board of Trustees 2022-2023 Meeting Schedule   | <b>President Fisher</b>                                |
| 4. Enrollment Initiatives Highlights  | <b>Lord/Hulsey/Starke-Magana</b>                       |
| <b>X. PRESIDENT’S REPORT</b>  | <b>President Fisher</b>                                |
| <b>XI. CSI STUDENT BODY PRESIDENT REPORT</b>  | <b>Skyler Bollar</b>                                   |
| <b>XII. REMARKS FOR THE GOOD OF THE ORDER</b>   | <b>Chairman Stone</b>                                  |
| <b>XIII. ADJOURNMENT</b>  | <b>Chairman Stone</b>                                  |

**AGENDA****Board of Trustees**

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**I. CALL TO ORDER**

**Chairman Stone**  
3:00p.m./President's Board Room

**A. Pursuant to Idaho Code 74-206, the Board will convene to:**

- ◆ Consider personnel matters  
[Idaho Code §74-206(1)(a) & (b)]
- ◆ Deliberate regarding an acquisition of interest in real property  
[Idaho Code § 74-206(1)(c)]

**II. ADJOURNMENT**

**Chairman Stone**

**CALL TO ORDER:** 3:01 p.m.

**EXECUTIVE SESSION:** 3:01 p.m.

**EXECUTIVE SESSION ATTENDEES:**

Trustees:

Laird Stone, Chairman  
Jack Nelsen, Vice-Chairman  
Anna Scholes, Clerk  
Jan Mittleider, Trustee  
Scott McClure, Trustee

College Administration:

Dr. Dean Fisher, President

Pursuant to Idaho Code § 77-206 the Board agreed to convene in Executive Session to Consider:

- ◆ Consider personnel matters  
[Idaho Code §74-206(1)(a) & (b)]
  
- ◆ Deliberate regarding an acquisition of interest in real property  
[Idaho Code § 74-206(1)(c)]

Chairman Stone moved to go into Executive Session.

The vote to do so by roll call:

- Laird Stone           Aye
- Jack Nelsen         Aye
- Anna Scholes       Aye
- Jan Mittleider      Aye
- Scott McClure      Aye

The Board returned to public session at 4:00 p.m.

**BOARD MEETING ATTENDEES:**

Trustees:

Laird Stone, Chairman  
Jack Nelsen, Vice-Chairman  
Anna Scholes, Clerk  
Jan Mittleider, Trustee  
Scott McClure, Trustee

College Administration:

Dr. Dean Fisher, President  
Dr. Todd Schwarz, Provost  
Kristy Carpenter, Controller

**APPROVAL OF AGENDA:** The agenda was approved on MOTION by Trustee Nelsen. Affirmative vote was unanimous.

**STUDENT/FACULTY/STAFF ACHIEVEMENTS:** President Fisher recognized Cross Country/Distance Track Head Coach Lindsey Anderson for her team's performance at the National Junior College Athletic Association's Indoor Track National Championships. He also congratulated and wished her much success as she moves to Missouri to coach at University of Missouri.

**BOARD MINUTES:** The following Board of Trustee meeting minutes were accepted as written on MOTION by Trustee Mittleider.

February 28, 2022 – Regular Meeting

**TREASURER'S REPORT:** The Treasurer's report was accepted on MOTION by Trustee Scholes. Affirmative vote was unanimous.

**OPEN FORUM:** None

**UNFINISHED BUSINESS:** None

**NEW BUSINESS:**

**Action Items**

1. The Board approved the Head Start/Early Head Start monthly fiscal and operational reports as well as approval of COLA/Quality Improvement Funds on MOTION by Trustee Mittleider. Affirmative vote was unanimous.
2. Provost, Dr. Todd Schwarz presented CSI's three-year academic plan. After some discussion related to the role of technical advisory committees play in gathering industry advice related to career-technical programs, the plan was approved on MOTION by Trustee Scholes. Affirmative vote was unanimous.
3. President Fisher presented a Board Resolution recognizing April as Community College Month. The Board accepted the proposal on MOTION by Trustee Mittleider. Affirmative vote was unanimous.
4. Senior Accountant Devon Jenks presented information to hire a contractor to finish the work needed on the small building between the Fine Arts and Taylor Administration Buildings. The Board approved bids to hire a contractor to finish the work needed on the small building between the Fine Arts and Taylor Administration Buildings on MOTION by Trustee McClure. Affirmative vote was unanimous.
5. Devon also presented information to purchase new furniture for twenty apartments in the Eagleview complex. The Board approved the purchase of new furniture for twenty apartments in the Eagleview Complex on MOTION by Trustee Mittleider. Affirmative vote was unanimous.

6. Dean of Institutional Effectiveness and Communication Chris Bragg presented CSI's Annual Strategic Plan. The Board approved the Strategic Plan on MOTION by Trustee Scholes. Affirmative vote was unanimous.

**Information Items**

1. President Fisher presented the Board with an update on employee insurance premiums for 2022-2023. Except for a small increase for Delta Dental, all other premiums will remain the same for 2022-2023.
2. Senior Research Analyst Thomas Sharpe shared with the Board the final enrollment numbers for Spring 2022.
3. President Fisher provided a draft version of the Board of Trustees meeting schedule for 2022-2023. Trustees provided direction that the November, December, and March meetings be rescheduled to avoid conflicts with Thanksgiving week, the week that begins the college's Christmas break, and Spring Break week. An updated version will be presented at the April meeting for approval.
4. Dean of Student Access Dr. Jonathan Lord, Assistant Dean of Enrollment Services Monze Stark Magana, and Director of Student Access Polly Hulseley presented a summary of current enrollment initiatives underway at the college.

**PRESIDENT'S REPORT:** President Fisher gave his monthly report.

**CSI STUDENT BODY PRESIDENT'S REPORT:** CSI Student Body President Skyler Bollar was absent.

**REMARKS FOR THE GOOD OF THE ORDER:** Board members provided remarks for the good of the order.

**ADJOURNMENT DECLARED:** 5:43 p.m.

  
\_\_\_\_\_  
Jeffrey M. Harmon, Secretary Treasurer

Approved: April 18, 2022

  
\_\_\_\_\_  
Laird Stone, Chairman

CATEGORY	TOTAL APPROVED	TOTAL THIS MONTH	CASH OUTLAY TO DATE	BALANCE OF BUDGET	REMAINING BUDGET %
SALARIES	\$ 3,563,714.00	\$ 253,492.46	\$ 384,796.53	\$ 3,178,917.47	89.2%
BENEFITS	\$ 1,998,481.00	\$ 132,883.47	\$ 194,953.87	\$ 1,803,527.13	90.2%
EQUIPMENT	\$ -	\$ -	\$ -	\$ -	
CONTRACTUAL	\$ 27,500.00	\$ 584.85	\$ 584.85	\$ 26,915.15	97.9%
SUPPLIES	\$ 222,500.00	\$ 10,871.21	\$ 22,872.39	\$ 199,627.61	89.7%
FACILITIES/CONST.	\$ -	\$ -	\$ 9,886.13	\$ (9,886.13)	0.0%
OTHER	\$ 660,309.00	\$ 22,402.31	\$ 57,634.76	\$ 602,674.24	91.3%
<b>TOTAL DIRECT COSTS</b>	<b>\$ 6,472,504.00</b>	<b>\$ 420,234.30</b>	<b>\$ 670,728.53</b>	<b>\$ 5,801,775.47</b>	<b>89.6%</b>
ADMIN COSTS (9.0%)	\$ 500,598.00	\$ 35,427.35	\$ 17,673.43	\$ 482,924.57	96.5%
<b>GRAND TOTAL</b>	<b>\$ 6,973,102.00</b>	<b>\$ 455,661.65</b>	<b>\$ 688,401.96</b>	<b>\$ 6,284,700.04</b>	<b>90.1%</b>
IN KIND NEEDED	\$ 1,759,919.00				
IN KIND GENERATED	\$ 324,981.65				
IN KIND (SHORT)/LONG	\$ (1,434,937.35)				

PROCUREMENT CARD  
EXPENSE

\$ 12,307.93 2% of Total Expense. Detailed report available upon request.

CACFP	Repair/Maint	Food	Non-Food	Total for Month	YTD Expense
Total All Centers	297.39	13,483.06	3,646.67	17,427.12	36,491.00

HEAD START T/TA

CATEGORY	TOTAL APPROVED	TOTAL THIS MONTH	CASH OUTLAY TO DATE	BALANCE	REMAINING BUDGET %
OUT OF AREA TRAVEL	\$ 32,200.00	\$ -	\$ -	\$ 32,200.00	100.0%
SUPPLIES	\$ 3,500.00	\$ 47.39	\$ 148.81	\$ 3,351.19	95.7%
OTHER	\$ 30,874.00	\$ 1,315.13	\$ 2,989.44	\$ 27,884.56	90.3%
<b>GRAND TOTAL</b>	<b>\$ 66,574.00</b>	<b>\$ 1,362.52</b>	<b>\$ 3,138.25</b>	<b>\$ 63,435.75</b>	<b>95.3%</b>

CATEGORY	TOTAL APPROVED	TOTAL THIS MONTH	CASH OUTLAY TO DATE	BALANCE OF BUDGET	REMAINING BUDGET %
SALARIES	\$ 892,762.00	\$ 63,513.39	\$ 131,197.66	\$ 761,564.34	85.3%
BENEFITS	\$ 490,732.00	\$ 31,015.90	\$ 65,788.75	\$ 424,943.25	86.6%
EQUIPMENT	\$ -	\$ -	\$ -	\$ -	
CONTRACTUAL	\$ 53,000.00	\$ 4,037.12	\$ 4,037.12	\$ 48,962.88	92.4%
SUPPLIES	\$ 34,039.00	\$ 2,581.73	\$ 5,195.77	\$ 28,843.23	84.7%
FACILITIES/CONST.	\$ -	\$ -	\$ -	\$ -	
OTHER	\$ 138,190.00	\$ 3,840.34	\$ 12,223.12	\$ 125,966.88	91.2%
<b>TOTAL DIRECT COSTS</b>	<b>\$ 1,608,723.00</b>	<b>\$ 104,988.48</b>	<b>\$ 218,442.42</b>	<b>\$ 1,390,280.58</b>	<b>86.4%</b>
ADMIN COSTS (9.0%)	\$ 124,514.00	\$ 8,507.64	\$ 17,706.18	\$ 106,807.82	85.8%
<b>GRAND TOTAL</b>	<b>\$ 1,733,237.00</b>	<b>\$ 113,496.12</b>	<b>\$ 236,148.60</b>	<b>\$ 1,497,088.40</b>	<b>86.4%</b>
IN KIND NEEDED	\$ 440,541.08				
IN KIND GENERATED	\$ 44,379.19				
IN KIND (SHORT)/LONG	\$ (396,161.89)				

CACFP	Repair/Maint	Food	Non-Food	Total for Month	YTD Expense
Total All Centers	\$ 14.96	\$ 722.08	\$ 61.35	\$ 798.39	\$ 1,546.61

**EARLY HEAD START T/TA**

CATEGORY	TOTAL APPROVED	TOTAL THIS MONTH	CASH OUTLAY TO DATE	BALANCE	REMAINING BUDGET %
OUT OF AREA TRAVEL	\$ 24,200.00	\$ -	\$ -	\$ 24,200.00	100.0%
SUPPLIES	\$ 1,000.00	\$ -	\$ 73.03	\$ 926.97	92.7%
OTHER	\$ 3,727.00	\$ 125.25	\$ 737.85	\$ 2,989.15	80.2%
<b>GRAND TOTAL</b>	<b>\$ 28,927.00</b>	<b>\$ 125.25</b>	<b>\$ 810.88</b>	<b>\$ 28,116.12</b>	<b>97.2%</b>



College of Southern Idaho  
Head Start/Early Head Start

Program Summary for February 2022

Reported at March Board Meeting



**Enrollment**

Head Start ACF Federal Funded	457
Head Start TANF	12
Early Head Start ACF Federal Funded	92
<b>Total</b>	<b>561</b>

**Modified Enrollment**

245
12
92
<b>350</b>

**Program Options**

Center Based (PD/PY; FD/PY), Early Head Start -Home Based, Early Head Start Toddler Combo.

Head Start Overall Attendance	79%
EHS Toddler Combo Attendance	75%
IEP/IFSP Enrollment	6%
Over Income Enrollment	1%
100-130% Poverty Level	12%

**Meals and Snacks**

Total meals served	5245
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**Documents for Board Review and Approval: Board and Financial Report**

*(Board Report includes a prior approval request)*

**COLA/Quality Improvements Funds** – Tuesday, March 15<sup>th</sup> President Biden signed the Consolidated Appropriations Act, 2022 which includes a \$234 million for a cost of living (COLA) and \$363 million for Quality Improvement for Head Start/Early Head Start programs nationwide. At this time, CSI HS/EHS has not received a request to apply for these funds, but with the lateness of the budget approval I believe the application period will have a quick turnaround. Last year, we had 2 weeks to apply which fell between CSI Board Meetings with that, I respectfully request that the Board give prior approval, by approval of the Board Report, to apply for 2022 COLA and Quality Improvement Funds. The Board will be updated at the April Board Meeting of the funds requested.

**Program Updates**

CSI HS/EHS was selected to participate in the UCLA Health Care Institute’s Staff and Organizational Wellness Program – Building a Healthier Workplace Through a Coordinated and Strategic Approach. The training program will guide six members of our leadership team through a systematic approach to wellness that can lead to increased staff retention, satisfaction, and better job performance as well as result in greater family engagement, empowerment, and better child outcomes.

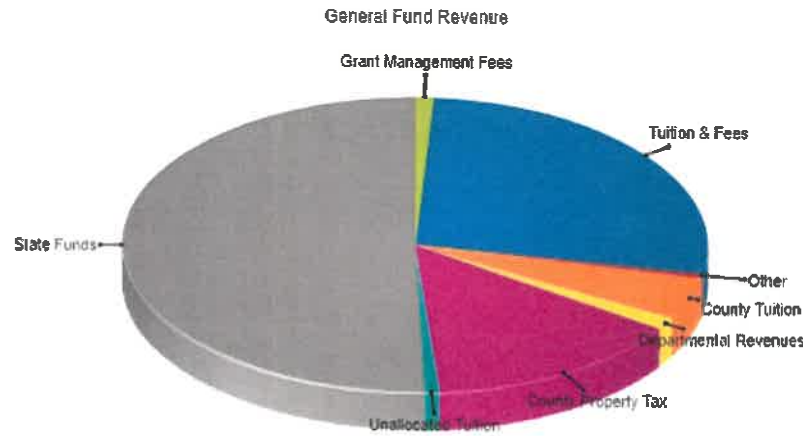
**Mid-Year COR Report 2022-2023**

This is the second reporting of three for Head Start and four for Early Head Start. Information is gained through anecdotal information produced through classroom and home interactions. The anecdotes are scored from a level 0 to a level 7, with 0 being a lower skill level and increasing to more advanced skill levels.

Classroom staff gather anecdotal information for the first nine weeks of the program year on the COR (Child Observation Record). This establishes a baseline of the children’s learning when they enter the program. This information is compiled 3 times during the program year for Head Start and 4 times for Early Head Start. The



% Revenue Received



**GENERAL FUND REVENUE SUMMARY**

TOTAL ANNUAL BUDGET

**\$46,442,000**

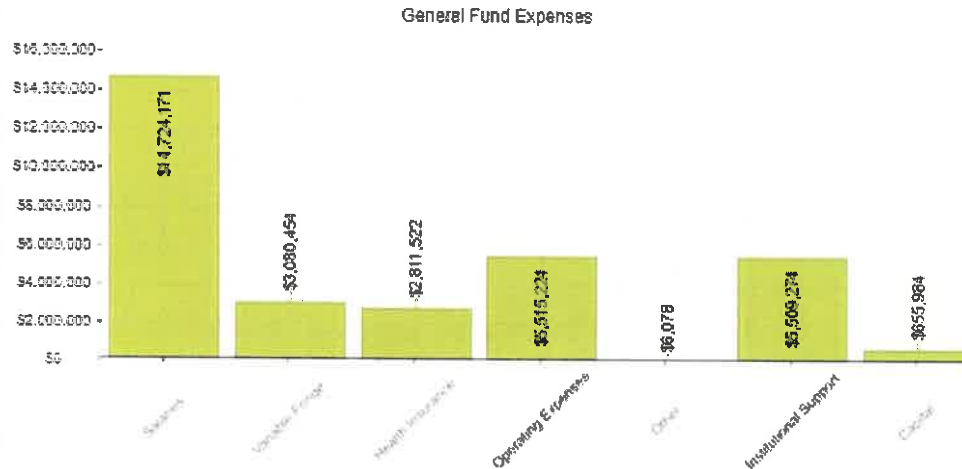
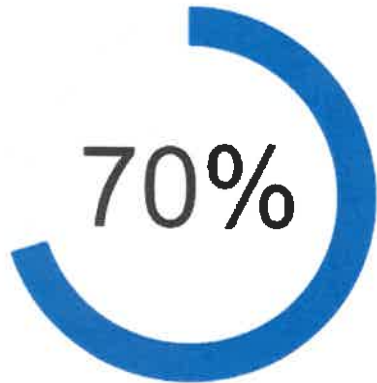
TOTAL ANNUAL REVENUE

**\$44,154,495**

TOTAL REMAINING

**\$2,287,505**

% Budget Spent



**GENERAL FUND EXPENSE SUMMARY**

TOTAL YEARLY BUDGET

**\$46,442,000**

TOTAL YTD EXPENSES

**\$32,302,583**

TOTAL AVAILABLE

**\$14,139,417**

CLASS (Classroom Assessment Scoring System) is an instrument used to assess preschool classroom quality in the areas of Emotional Support, Classroom Organization, and Instructional Support. Toddler classrooms are assessed in the areas of Emotional & Behavioral Support and Engaged Support for Learning. Assessments are conducted three times each school year and scores are assigned between a 1 (low evidence of occurrence) to 7 (high evidence of occurrence).

PQA (Preschool Quality Assessment) is a tool for program assessment based on principles of the HighScope curriculum. Both preschool and toddler classrooms are assessed in the areas of Learning Environment, Daily Routine, Adult-Child Interaction, and Curriculum Planning & Assessment twice a year. Scores are assigned from 1 (indication of low quality) to 5 (indication of high quality)

### **Baseline COR Advantage Outcomes Report 2021-2022**

#### **Item Level Report**

There are 36 items on the Preschool Child Observation Record divided into 9 categories (Approaches to Learning (3 items), Social and Emotional Development (5 items), Physical Development & Health (3 items), Language, Literacy, & Communication (7 items), Mathematics (5 items), Creative Arts (4 items), Science & Technology (4 items), Social Studies (3 items), and English Language Learning ELL (2 items).

***Strengths*** – English Language Learning, Physical Development & Health

***Area of Need*** – Language, Literacy, & Communication, Mathematics

***CLASS/PQA*** – PQA data indicates strong scores in areas of Learning Environment, Daily Routine, and Curriculum Planning & Assessment. CLASS scores surpass established goals in Emotional Support.

#### **Goals and Objectives**

- 1) CLASS assessments will provide teachers with a Language and Literacy goal to add to daily routine. - *Language and Literacy Goals based on CLASS assessment results have been established for each classroom.*
- 2) Provide Training for Early Learning Mentors (ELM) with a focus on adult/child interactions that strengthen Language and Literacy. ELM will write language/literacy goals with teachers. - *Coaches have participated in CLASS Group Coaching.*
- 3) Strategies for Interactive Read Aloud time implemented to help children increase attention on reading books. New Interactive Read Aloud books to be introduced in Spring 2022. – *Language and Literacy training focused on Interactive Read Aloud curriculum was provided to all classroom staff on January 31<sup>st</sup>.*

#### **Head Start Child Development and Early Learning Framework**

There are 5 domains in the Head Start Outcomes. Approaches to Learning, Social and Emotional Development, (Language and Communication, Literacy), (Mathematics Development, Scientific Reasoning), and Perceptual, Motor, and Physical Development. Within each of the domains are sub domains.

***Strengths*** – Perceptual, Motor & Physical Development, Approaches to Learning

***Area of Need*** – Cognition, Social and Emotional Development, Language and Literacy

## **Early Head Start's Five Essential Domains of Child Development and Early Learning**

### **Item Level Report**

There are 36 items on the Preschool Child Observation Record divided into 9 categories (Approaches to Learning (3 items), Social and Emotional Development (5 items), Physical Development & Health (3 items), Language, Literacy, & Communication (7 items), Mathematics (5 items), Creative Arts (4 items), Science & Technology (4 items), Social Studies (3 items), and English Language Learning ELL (2 items)).

**Strengths** – *English Language Learning, Physical Development & Health, Approaches to Learning*

**Area of Need** – *Social Studies, Science & Technology*

**CLASS/POA** – PQA data indicates strong scores in areas of Adult-Child Interaction, and Curriculum Planning & Assessment. CLASS scores surpass established goals in Emotional and Behavioral Support.

The 5 domains for Early Head Start are: Approaches to Learning, Social/Emotional Development, Language and Communication, Cognition, and Perceptual, Motor, & Physical Development. Within each of the domains are sub domains.

**Strengths** – *Perceptual, Motor & Physical Development, Approaches to Learning, Social & Emotional Development*

**Area of Need** – *Language and Literacy, Cognition*

### **Continuous Improvement Plan for Rest of Program Year 2021-2022**

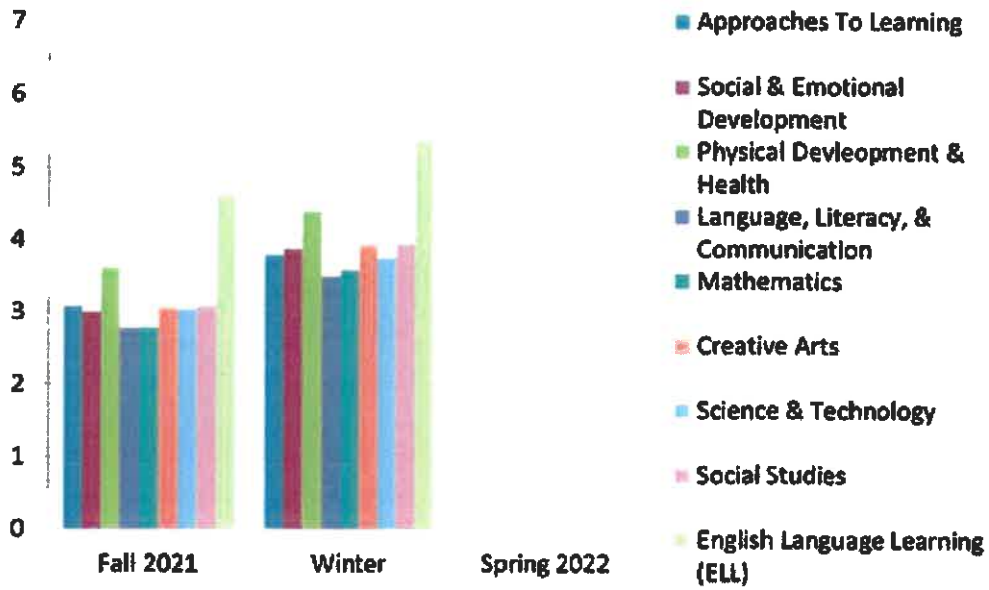
**Head Start** –

- 1) Coaches will support teacher goals around Language/Literacy.
- 2) Coaches will help teachers use data from child outcomes for daily lesson planning and individualization to scaffold children's learning.
- 3) Training by CS Coordinator in language learning for all classroom staff. *(Completed)*

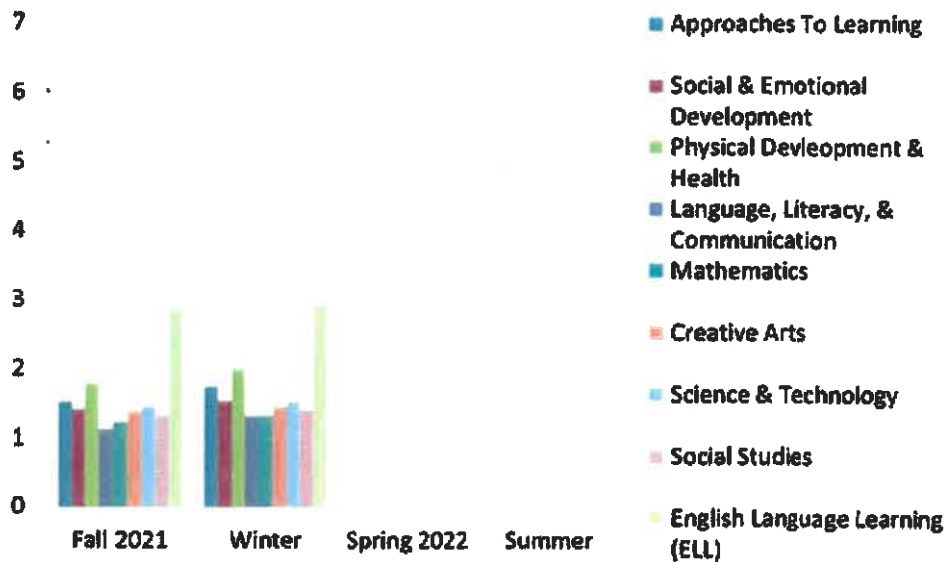
**Early Head Start** -

- 1) Provide training on using data from child outcomes for daily lesson planning and individualization to scaffold children's learning.
- 2) Provide coach support to write goals focused on cognitive development.
- 3) Implement CLASS assessments and provide teachers with an instructional support goal to add to their daily routine.

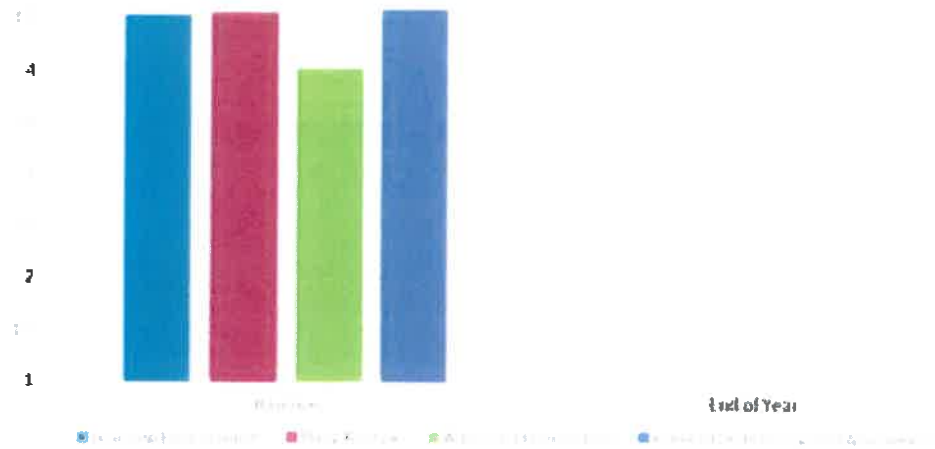
## Program Mid-Year Summary for Head Start Children



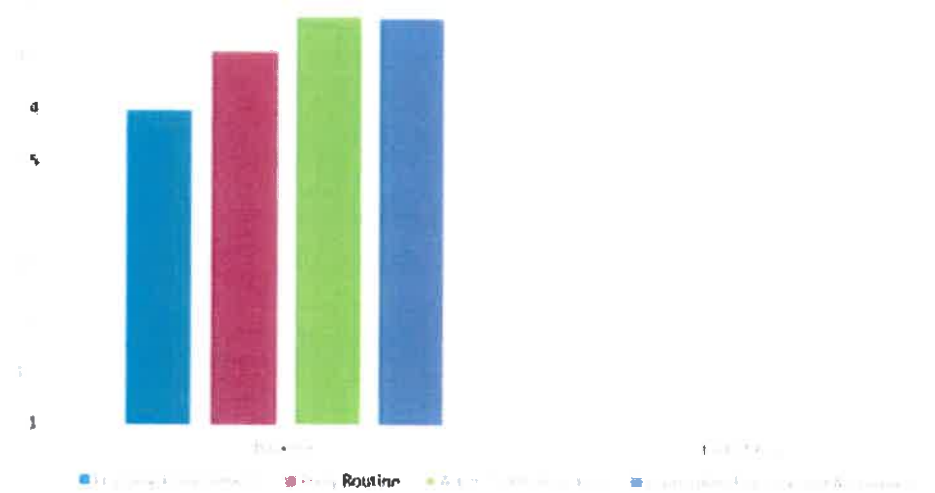
## Program Mid-Year Summary for Early Head Start Children



# Preschool Program Quality Assessment



# Infant and Toddler Program Quality Assessment





## General Fund Board Report

As of February 28, 2022

	Prior Year	Current Year	Budget	Remaining	Remaining %
<b>Revenue</b>					
Tuition & Fees	(\$11,238,273)	(\$11,891,400)	(\$10,941,600)	\$949,800	(8.68)%
County Tuition	(\$1,774,375)	(\$2,067,200)	(\$1,826,500)	\$240,700	(13.18)%
State Funds	(\$20,418,100)	(\$22,303,600)	(\$22,817,900)	(\$514,300)	2.25%
County Property Tax	(\$5,927,668)	(\$6,315,108)	(\$9,866,000)	(\$3,550,892)	35.99%
Grant Management Fees	(\$381,281)	(\$435,312)	(\$550,000)	(\$114,688)	20.85%
Other	(\$224,543)	(\$161,343)	(\$260,000)	(\$98,657)	37.94%
Unallocated Tuition	(\$474,865)	(\$375,560)	\$0	\$375,560	-
Departmental Revenues	(\$492,690)	(\$604,971)	(\$180,000)	\$424,971	(236.10)%
<b>Total Revenue</b>	<b>(\$40,931,796)</b>	<b>(\$44,154,495)</b>	<b>(\$46,442,000)</b>	<b>(\$2,287,505)</b>	<b>4.93%</b>
<b>Expenses</b>					
Personnel Expense					
Salaries	\$14,232,365	\$14,724,171	\$23,189,000	\$8,464,829	36.50%
Variable Fringe	\$3,033,371	\$3,080,454	\$5,038,100	\$1,957,646	38.86%
Health Insurance	\$2,929,302	\$2,811,522	\$4,591,700	\$1,780,178	38.77%
<b>Total Personnel Expense</b>	<b>\$20,195,038</b>	<b>\$20,616,147</b>	<b>\$32,818,800</b>	<b>\$12,202,653</b>	<b>37.18%</b>
Operating Expense					
Services & Supplies	\$3,597,425	\$5,515,224	\$6,841,000	\$1,325,776	19.38%
Other	\$9,812	\$6,078	\$0	(\$6,078)	-
Capital	\$539,538	\$655,984	\$493,300	(\$162,684)	(32.98)%
Institutional Support	\$4,775,212	\$5,509,149	\$6,288,900	\$779,751	12.40%
Transfers	\$30,000	\$0	\$0	\$0	-
<b>Total Operating Expense</b>	<b>\$8,951,986</b>	<b>\$11,686,435</b>	<b>\$13,623,200</b>	<b>\$1,936,765</b>	<b>14.22%</b>
<b>Total Expense</b>	<b>\$29,147,024</b>	<b>\$32,302,583</b>	<b>\$46,442,000</b>	<b>\$14,139,417</b>	<b>30.45%</b>
<b>Rev/Expense Total</b>	<b>(\$11,784,772)</b>	<b>(\$11,851,912)</b>	<b>\$0</b>	<b>\$11,851,912</b>	<b>-</b>



## **BOARD OF TRUSTEES RESOLUTION**

WHEREAS, Idaho is strengthened by its four community colleges, functioning as open access institutions fully responding to the education, cultural and community needs of the State and the regions each serves; and

WHEREAS, Idaho's community colleges prepare students for transfer to four-year institutions, prepare them to enter skilled positions in the State's workforce, and offer many other programs that enrich the quality of life for Idaho's residents; and

WHEREAS, Idaho's community colleges have robust transfer systems and cooperative admissions agreements with the State's public and private institutions, playing a critical role in baccalaureate degree attainment; and

WHEREAS, Idaho's community colleges are a critical nexus in the state's educational system through partnerships with the K-12 sector, and by providing dual enrollment opportunities for thousands of students annually to support advanced learning opportunities in high school and to support their entry into postsecondary pathways; and

WHEREAS, Idaho's community colleges play a critical role in meeting the workforce needs of the State's businesses by featuring an array of innovative collaborations with employers and other partners that both support the training needs of incumbent workers and preparation for workforce readiness for others; and

WHEREAS, the American Association of Community Colleges and the Association of Community College Trustees recognize April during each year as Community College Month and advocate for its celebration across the nation; and

WHEREAS, the College of Southern Idaho has served the area of Idaho known as the Magic Valley since 1965 and has established itself as a responsive provider of instruction, training, and cultural enrichment since its establishment,

NOW, THEREFORE, the College of Southern Idaho Board of Trustees recognizes April as Community College Month and direct its recognition at the College through activities to celebrate the importance of the American community college, and CSI's role within its service region.

March 21, 2022

To: President Fisher and the College of Southern Idaho Board of Trustees

From: Jeffrey M. Harmon

Re: Transformer Enclosure Addition

We advertised for the construction of an addition to the transformer enclosure between the Taylor and Fine Arts building. This addition will enclose the added electrical upgrades that have been taking place over the past few years. We received two bids as follows:

Starr Corporation	Twin Falls, Idaho	\$ 241,600
Peterson Brothers Construction	Twin Falls, Idaho	\$ 332,100

Based on the review of the proposal by Spencer Cutler and Theo Schut, I recommend that we accept this bid from Starr Corporation in the amount of \$241,600.

Funding for this purchase will come from the plant facilities fund.



March 21, 2022

To: President Fisher and the College of Southern Idaho Board of Trustees

From: Jeffrey M. Harmon, Dr. Michelle Schutt

Re: Dorm Furniture Purchase

Community and Learner Services and the Dormitory Housing Commission has incrementally been furnishing Eagle View Apartments. Over the past 4 years 20 apartments have been furnished as both “quads” and “triples.” After initial tests, we believe “triples” allow for maximum Eagle View capacity while also maintaining quality living arrangements for students. We are ready to proceed with furnishing the final 20 apartments.

With the original furniture, multiple vendors have been used to find the best quality furniture that is both economical and meets the needs of students. University Loft has provided us with quality furniture, prompt resolution to shipping damages, and superior customer service when compared to other vendors. University Loft also has a design that allows us to swap out any broken or damaged furniture parts without having to replace entire pieces.

We would like to continue our relationship with University Loft and furnish the remaining 20 apartments to match our previously purchased furniture. The total cost to furnish these apartments would be \$157,467.00. This quote includes stocking apartments with the following items: 60 beds, 60 mattresses, 60 desks, 60 desk chairs, 60 locking file cabinets, 60 dressers, 40 side tables, 20 TV stands, 20 couches, and 40 chairs.

After careful consideration from Dr. Michelle Schutt, Jason Ostrowski, and Jeff Harmon, we recommend proceeding with the purchase of furniture from University Loft in the amount of \$157,467.00.

Funding for this purchase will come from Dormitory Housing Commission funds.